

## **Newaygo County Parks Reservation Policy**

1. ALL SITES WILL BE ASSIGNED BY THE PARK OFFICER; EVERY EFFORT WILL BE MADE TO ASSIGN THE SITE YOU REQUEST. THE CONFIRMATION YOU RECEIVE WILL CONFIRM YOUR SITE ASSIGNMENT.
2. A separate reservation must be submitted for each campsite. A separate reservation must be made for each desired time period desired. A renewal past the reservation period cannot always be guaranteed. Full payment must accompany the reservation.
3. Holiday reservations must be made for the minimum period of three nights. Weekend reservations (Fri., or Sat.) must be a minimum of 2 nights, with the exception of cabins.
4. Reservations may be made in person, by phone (231.689.7340), or online (<http://countyofnewaygo.com/ParksAndRecreation.aspx>).
5. A campsite can be occupied by only: (A) One family consisting of a Father and/or Mother and unmarried children. (B) One group consisting of no more than eight individuals. No more than one primary unit on a site. (If you would like to place a secondary tent on your lot in addition to your camping unit for minor children, please check with the park staff.
6. If it is necessary to cancel a reservation, it may be done by phone or in person at the parks headquarters and must meet all deadlines and requirements as stated.
7. If there is a cancellation, a cancellation fee of \$10.00 will be charged and deducted from your total payment received. If notice of cancellation is received, at least 7 days prior to beginning of reservation period, all charges except a \$10 cancellation fee will be refunded. If notice of cancellation is received less than 7 days prior to beginning of reservation period, the camper forfeits the minimum nights camping fee and will be charged the cancellation fee.  
  
Minimum nights for reservations are 3 nights on holiday weekends, 2 nights if the reservation includes a Friday or Saturday night, and one night if the reservation falls between Sunday - Thursday
8. After the reserved campsite has been occupied, no refund will be made for the minimum nights. If camper fails to claim his reservation or fails to cancel the reservation, no refund will be made.
9. Confirmed reservations will be held until 9:00 am the following day, unless the park is notified of late arrival.
10. Camping fee is subject to change. If the fee is increased after reservation is confirmed, camper agrees to pay the difference at time of arrival.
11. Newaygo County Parks Vehicle Permit is required for entry into the park and may be purchased at the park. No more than two vehicles are allowed per site.
12. Dogs shall be kept on a leash at all times. Pets are not allowed in the swimming area. No pets are allowed to be left unattended. If a pet is left unattended, it will be report to animal control and removed. Droppings are to be cleaned up by owner. If you do not clean up after your pet you will be asked to leave the park.