

# SAMPLE

## IRREVOCABLE COMMERCIAL LETTER OF CREDIT

For Construction Surety  
Act 591, Public Act 1996 (Formerly Act 288, Public Act 1967)

(Name and address of institution)  
(Effective date of Agreement)

To: \_\_\_\_\_  
Newaygo County Drain Commissioner  
P.O. Box 885  
306 South North Street  
White Cloud, MI 49349

RE: (name or address of proposed development)

Dear Sir/Madam:

We, the undersigned, represented by our Officer(s), hereby acknowledge and establish our Irrevocable Letter of Credit # \_\_\_\_\_, and authorize you to draw on us at sight for the account of (name of principle party) up to an aggregate total of \$\_\_\_\_\_.

This Letter of Credit is given for the purpose of assuring the Drain Commissioner's Office that (describe project).

All drafts presented for payment must be marked "Drawn under Letter of Credit # \_\_\_\_\_ for (name principle party), dated \_\_\_\_\_".

This authorization expires at the close of business on \_\_\_\_\_.

We hereby agree with the drawers, endorsers, and bonafide holders of drafts drawn under and in compliance with the terms stated herein, that such drafts will be duly honored upon due presentation to the drawees negotiated on or before the expiration date of this letter, or upon presentation at this office together with this document on or before the stated date of expiration.

(Officer's signature)

(seal if required)

\_\_\_\_\_