

## SUBMITTIAL CHECKLIST (Private Developments)

DEVELOPMENT NAME: \_\_\_\_\_ DEVELOPER: \_\_\_\_\_

LOCATION: \_\_\_\_\_ ENGINEER: \_\_\_\_\_

**Initial Reviews**

**Date(s) Completed**

- |   |  |
|---|--|
| <p>1. Preliminary drawings (including site plan, grading and drainage plan, and engineering calculations) and review fees:<br/>             Submitted _____<br/>             Approved _____</p> |  |
| <p>2. Construction drawings:<br/>             Submitted _____<br/>             Approved _____</p>   |  |

**Prior to Construction**

- |   |  |
|---|--|
| <p>3. Soil erosion and sedimentation control permit (Part 91 Act 451, P.A. 1994); NPDES storm water Notice of Coverage for over 5 acres disturbed. _____</p>  |  |
| <p>4. Inspection deposit paid (if Drain Commissioner will inspect). _____</p>   |  |
| <p>5. Recordable rights-of-way for downstream properties or "flooding" easement agreement submitted. _____</p>  |  |
| <p>6. Certification of adequacy of existing receiving drains/ no net increase in storm water. _____</p> <p>- Or -</p> <p>Approval has been given for any improvements required to existing county drains. _____</p> |  |
| <p>7. The proprietor has entered into an agreement with the Drain Commissioner for county drains to be improved and has posted surety for faithful performance of the agreement. _____</p>                          |  |
| <p>8. Maintenance plan submitted. _____</p>   |  |
| <p>9. Copies of restrictive covenants/deeds (if any). _____</p>   |  |
| <p>10. Guarantee for repairs (repair bond) of any defects in the work on a county drain for a period of one year. _____</p>   |  |

**Upon Completion of Construction**

**Date(s) Completed**

11. Construction record drawings.

\_\_\_\_\_

12. Certification that county drains and storm water system have been improved in accordance with approved construction drawings.

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13. Release of surety (posted per item No. 7).

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**One Year After Final Completion of Construction**

14. Evidence of recorded easements and deed restrictions.

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15. Return repair bond.

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