



NEWAYGO COUNTY BOARD OF COMMISSIONERS  
1087 NEWELL STREET, WHITE CLOUD, MI 49349

SEPTEMBER 22, 2010

Meeting called to order by Chairman Adam Wright at 9:30 A.M.

Prayer by Newaygo County Clerk, Laurel J. Breuker.

Pledge of Allegiance to the Flag led by Commissioner Stanley Nieboer.

PRESENT: Patrick Gardner; Barbara Geno; James Maike, Jr.; Stanley Nieboer; Simon Scholtens; Charles Trapp; Adam Wright

10-418

MOTION BY MAIKE, SECONDED BY NIEBOER, TO APPROVE THE AGENDA OF SEPTEMBER 22, 2010. AYES-ALL. MOTION CARRIED.

10-419

MOTION BY TRAPP, SECONDED BY SCHOLTENS, TO APPROVE THE BOARD OF COMMISSION REGULAR MEETING MINUTES OF SEPTEMBER 8, 2010. AYES-ALL. MOTION CARRIED.

10-420

MOTION BY MAIKE, SECONDED BY TRAPP, TO APPROVE THE BOARD OF COMMISSION CLOSED SESSION MINUTES OF SEPTEMBER 8, 2010. AYES-ALL. MOTION CARRIED.

APPOINTMENTS/CENTRAL DISPATCH AUTHORITY BOARD

10-421

MOTION BY GENO, SECONDED BY TRAPP, TO PLACE PATRICK HEDLUND, BRIAN HETTINGER, AND CYNTHIA HARWOOD IN NOMINATION FOR APPOINTMENT TO THE CENTRAL DISPATCH AUTHORITY BOARD; THREE TWO-YEAR TERMS EXPIRING SEPTEMBER 30, 2012. AYES-ALL. MOTION CARRIED.

10-422

MOTION BY GENO, SECONDED BY GARDNER, TO CAST A UNANIMOUS BALLOT APPOINTING PATRICK HEDLUND, BRIAN HETTINGER, AND CYNTHIA HARWOOD TO THE CENTRAL DISPATCH AUTHORITY BOARD; THREE TWO-YEAR TERMS EXPIRING SEPTEMBER 30, 2012. AYES-ALL. MOTION CARRIED.

Patrick Hedlund, Brian Hettinger, and Cynthia Harwood are duly appointed to the Central Dispatch Authority Board; three two-year terms expiring September 30, 2012, representing the Newaygo County Chiefs of Police, the Newaygo County Fire Chiefs, and the Townships, Cities & Village without a Public Safety Agency, respectively.

APPOINTMENTS/COMMISSION ON AGING BOARD  
10-423

MOTION BY GENO, SECONDED BY TRAPP, TO PLACE THE NAMES OF SUSAN CROSS, ELIZABETH PACYGA, HELEN TAUBE, AND JOSEPHINE TOLIVER IN NOMINATION FOR APPOINTMENT TO THE COMMISSION ON AGING BOARD; THREE THREE-YEAR TERMS EXPIRING SEPTEMBER 30, 2013. AYES-ALL. MOTION CARRIED.

ROLL CALL VOTE:

GENO	PACYGA	TAUBE	TOLIVER
NIEBOER	PACYGA	TAUBE	TOLIVER
TRAPP	PACYGA	TAUBE	TOLIVER
SCHOLTENS	PACYGA	TAUBE	TOLIVER
MAIKE	PACYGA	TAUBE	TOLIVER
GARDNER	PACYGA	TAUBE	TOLIVER
WRIGHT	PACYGA	TAUBE	TOLIVER

Elizabeth Pacyga, Helen Taube, and Josephine Toliver are duly appointed to the Commission on Aging Board; three three-year terms expiring September 30, 2013.

COMMITTEE REPORT/PUBLIC SAFETY/JUDICIAL/NIEBOER - None.

COMMITTEE REPORT/HEALTH EDUCATION & HUMAN SERVICES - Reported that September 23<sup>rd</sup> is the effective date for the new Health Care Reform laws; one of the most notable changes will be that dependent children can are eligible for coverage up to age 26.

COMMITTEE REPORT/FINANCE/GARDNER  
10-396-1

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE NEWAYGO COUNTY PROBATE COURT PUBLIC DEFENDER AGREEMENT BETWEEN THE NEWAYGO COUNTY PROBATE COURT AND THE LAW FIRM OF MARK R. SCHROPP FOR THE TERM OF OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011, IN THE AMOUNT OF \$3,775.00. AYES-ALL. MOTION CARRIED.

10-397-1

MOTION BY GARDNER, SECONDED BY NIEBOER, TO APPROVE THE AGREEMENT BETWEEN THE NEWAYGO COUNTY PROBATE COURT AND CLARK T. JOHNSON FOR THE TERM OF OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011, IN THE AMOUNT OF \$17,900.00 ANNUALLY TO PROVIDE GUARDIAN AD LITEM FOR PROBATE COURT. AYES-ALL. MOTION CARRIED.

10-398-1

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE 2010 MUSKEGON RIVER DAMS EMERGENCY EVACUATION PLAN, AND AUTHORIZE THE BOARD CHAIR AND COUNTY CLERK TO SIGN ANY AND ALL NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

10-402-1

MOTION BY GARDNER, SECONDED BY GENO, TO APPROVE THE FY 2011 MEAL SITE AGREEMENTS, AND AUTHORIZE THE COMMISSION ON AGING DIRECTOR TO SIGN, DISTRIBUTE, AND EXECUTE THE AGREEMENTS WITH THE RESPECTIVE ORGANIZATIONS, WITH THE RECOMMENDATION THAT A CLAUSE BE INCLUDED THAT THE PROVIDER IN THE AGREEMENT MAINTAIN LIABILITY INSURANCE. AYES-ALL. MOTION CARRIED.

10-403-1

MOTION BY GARDNER, SECONDED BY MAIKE, TO APPROVE THE SUBMISSION OF THE COA SENIOR SERVICES GRANT PROPOSAL IN THE AMOUNT OF \$298,400.00 FOR CALENDAR YEAR 2011 TO THE FREMONT AREA COMMUNITY FOUNDATION, AND AUTHORIZE THE CHAIRMAN OF THE BOARD AND THE COMMISSION ON AGING DIRECTOR TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

10-404-1

MOTION BY GARDNER, SECONDED BY SCHOLTENS, TO APPROVE THE 2011 APPLICATION FOR THE MEDICARE PART D RETIREE DRUG SUBSIDY, AND APPOINT THE ADMINISTRATOR AS NEWAYGO COUNTY'S AUTHORIZED REPRESENTATIVE TO SUBMIT THE APPLICATION ONLINE AND SIGN ANY AND ALL NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

10-408

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE SEMI-MONTHLY DETAIL ANALYSIS DATED SEPTEMBER 15, 2010, CHECK #65278 THROUGH CHECK #65460, FOR A TOTAL AMOUNT OF \$1,156,020.35. AYES-ALL. MOTION CARRIED.

10-409

MOTION BY GARDNER, SECONDED BY TRAPP, TO RATIFY THE AUGUST 2010 MONTHLY CHECK REGISTER IN THE AMOUNT OF \$4,356,257.18. AYES-ALL. MOTION CARRIED.

10-410

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE NEWAYGO COUNTY BUDGET REPORT FOR THE MONTH OF AUGUST 2010, WITH BUDGET AMENDMENTS AND TRANSFERS AS PRESENTED. AYES-ALL. MOTION CARRIED.

10-411

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE SUPPLEMENTAL FUNDING FOR THE CONSTRUCTION OF A GARAGE FOR COMMISSION ON AGING BUSES AND VANS AT A COST NOT TO EXCEED \$37,500.00; MONEY TO COME FROM 120-901-975. AYES-ALL. MOTION CARRIED.

10-412

MOTION BY GARDNER, SECONDED BY TRAPP, TO RESCIND MOTION #10-280, AND AUTHORIZE THE ADMINISTRATOR TO PURCHASE THE PROPERTY LOCATED AT THE

NORTHWEST CORNER OF NORTH AVENUE AND SWAIN STREET IN WHITE CLOUD, ALSO KNOWN AS PARCEL #62-15-05-129-001 AND GENERALLY LOCATED AT 80 SOUTH NORTH AVENUE, WHITE CLOUD, MICHIGAN, FOR \$10,000.00 PLUS APPLICABLE CLOSING COSTS; MONEY TO COME FROM 120-901-971. AYES-ALL. MOTION CARRIED.

10-413

MOTION BY GARDNER, SECONDED BY GENO, TO APPROVE THE AGREEMENT BETWEEN THE NEWAYGO COUNTY BOARD OF COMMISSIONERS AND NEWAYGO COUNTY SHERIFF AND THE COMMAND OFFICERS ASSOCIATION OF MICHIGAN (COAM) FOR THE CORRECTIONS COMMAND OFFICERS; CONTRACT TERMINATING DECEMBER 31, 2011. AYES-ALL. MOTION CARRIED.

10-414

MOTION BY GARDNER, SECONDED BY TRAPP, TO SUBMIT THE HUMAN RESOURCES-PROCUREMENT SPECIALIST JOB DESCRIPTION WITHIN THE ADMINISTRATION OFFICE TO THE MICHIGAN MUNICIPAL LEAGUE FOR PAY GRADE SCORING; MONEY TO COME FROM 633-290-955 (CENTRAL STORES - CENTRAL STORES DEPARTMENT - MISCELLANEOUS). AYES-ALL. MOTION CARRIED.

10-415

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE JOB DESCRIPTIONS FOR THE HUMAN RESOURCES DIRECTOR, ADMINISTRATIVE SECRETARY/OFFICE MANAGER, FINANCE DIRECTOR, GENERAL ACCOUNTING/BUDGET/AUDIT MANAGER, AND THE GENERAL ACCOUNTING ANALYST/PAYROLL SPECIALIST; APPROVE THE RECOMMENDATION FROM MICHIGAN MUNICIPAL LEAGUE DATED 09/10/10; AND AMEND ADMINISTRATION'S MANNING TABLE AS FOLLOWS:

JOB TITLE: HUMAN RESOURCES ~~MANAGER~~ DIRECTOR  
POSITION NUMBER: 1720004  
PAY GRADE: ~~08~~ 09  
EMPLOYEE GROUP: UNCLASSIFIED  
FTE: 1.00  
EMPLOYMENT STATUS: FULL-TIME  
CURRENT G/L ACCT: 101 270  
EXPIRATION DATE: N/A

JOB TITLE: ADMINISTRATIVE SECRETARY/OFFICE MANAGER  
POSITION NUMBER: 1720005  
PAY GRADE: ~~06~~ 07  
EMPLOYEE GROUP: UNCLASSIFIED  
FTE: 1.00  
EMPLOYMENT STATUS: FULL-TIME  
CURRENT G/L ACCT: 101 172  
EXPIRATION DATE: N/A

JOB TITLE: GENERAL ACCOUNTING/BUDGET/AUDIT MANAGER  
POSITION NUMBER: 1720010  
PAY GRADE: ~~07~~ 08  
EMPLOYEE GROUP: UNCLASSIFIED  
FTE: 1.00

EMPLOYMENT STATUS: FULL-TIME  
CURRENT G/L ACCT: 101 191  
EXPIRATION DATE: N/A

JOB TITLE: ~~PAYROLL CLERK~~ GENERAL ACCOUNTING  
ANALYST/PAYROLL SPECIALIST

POSITION NUMBER: 1720006  
PAY GRADE: 05  
EMPLOYEE GROUP: UNCLASSIFIED  
FTE: 1.00  
EMPLOYMENT STATUS: FULL-TIME  
CURRENT G/L ACCT: 101 271  
EXPIRATION DATE: N/A

MOTION TO TAKE EFFECT OCTOBER 1, 2010. AYES-ALL. MOTION CARRIED.

10-416

MOTION BY GARDNER, SECONDED BY MAIKE, TO APPROVE THE AGREEMENT BY AND BETWEEN THE NEWAYGO COUNTY BOARD OF COMMISSIONERS AND THE NEWAYGO COUNTY DRAIN COMMISSIONER, TREASURER, CLERK, PROSECUTING ATTORNEY, AND REGISTER OF DEEDS, AND THE TEAMSTERS LOCAL 214 FOR THE PERIOD OF JANUARY 1, 2010 THROUGH DECEMBER 31, 2012. AYES-ALL. MOTION CARRIED.

MISCELLANEOUS COMMITTEE REPORT/MAIKE - Reported on attendance at the MAC (Michigan Association of Counties) Super Committee meeting in Lansing, and specifically on seminars involving medical marijuana and broadband internet. Also reported on attendance at the Michigan Northern Counties Association meeting.

MISCELLANEOUS COMMITTEE REPORT/GARDNER - Reported on the jail expansion construction project; an open house for the jail and Sheriff's Office is scheduled to occur on October 29<sup>th</sup> at 10:00 A.M. Also reported the second Newaygo County Governmental Summit is scheduled to be held on October 23<sup>rd</sup> at Grant Middle School.

MISCELLANEOUS COMMITTEE REPORT/SCHOLTENS - Reported on attendance at the MAC Super Committee meeting; specifically addressing the information received on medical marijuana and broadband internet.

MISCELLANEOUS COMMITTEE REPORT/NIEBOER - Reported on attendance at the LEPT (Local Emergency Planning Team) training session where discussion surrounded the portable radios and each department's responsibility to maintain that equipment.

MISCELLANEOUS COMMITTEE REPORT/TRAPP - Reported the Board of Public Works anticipates bringing forward a recommendation on a recycling feasibility study.

MISCELLANEOUS COMMITTEE REPORT/GENO - Reported on attendance at the Commission on Aging Board meeting; specifically reporting that the current funding for meals is good, but the homemaker program is

suffering. Also shared information regarding receipt of an invitation for a fall conference offered by regional agencies supporting individuals with disabilities.

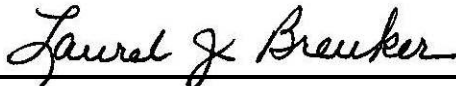
ADMINISTRATOR'S REPORT/LAKE - Information items reported included the following:

- Reported he and staff have been researching the medical marijuana law especially as it relates to employees.
- Reported on the MERS Conference and specifically the numbers associated with contributions to defined benefit programs.
- The Department of Human Services has started to implement its \$7.00 per day increase to private facilities for housing the youth. The counties receive an increase of \$3.50 per day.
- Provided an update on the most recent information regarding revenue sharing.
- Provided an update on House Bill 6154, which would extend binding arbitration to county corrections officers.

MISCELLANEOUS - None.

10-424

MOTION BY MAIKE, SECONDED BY SCHOLTENS, TO ADJOURN THE MEETING AT 10:18 A.M. AYES-ALL. MOTION CARRIED.



LAUREL J. BREUKER  
NEWAYGO COUNTY CLERK

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ADAM WRIGHT, CHAIRMAN  
NEWAYGO COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 24, 2010