



NEWAYGO COUNTY BOARD OF COMMISSIONERS
1087 NEWELL STREET, WHITE CLOUD, MI 49349

JULY 28, 2010

Meeting called to order by Chairman Adam Wright at 9:30 A.M.

Prayer by Newaygo County Clerk, Laurel J. Breuker.

Pledge of Allegiance to the Flag led by Commissioner Simon Scholtens.

PRESENT: Patrick Gardner; Barbara Geno; James Maike, Jr.; Simon Scholtens; Charles Trapp; Adam Wright

ABSENT: Stanley Nieboer (excused)

10-321

MOTION BY MAIKE, SECONDED BY SCHOLTENS, TO APPROVE THE AGENDA OF JULY 28, 2010. AYES-6, ABSENT-NIEBOER. MOTION CARRIED.

10-322

MOTION BY TRAPP, SECONDED BY SCHOLTENS, TO APPROVE THE BOARD OF COMMISSION REGULAR MEETING MINUTES OF JULY 14, 2010. AYES-6, ABSENT-NIEBOER. MOTION CARRIED.

PRESENTATION/2ND QUARTER 2010 CASUAL DAY - Newaygo County employee, Pam Rolfe, presented the 2nd Quarter 2010 Casual Day donation to the Commission on Aging Senior Meals Program. Commission on Aging Director, Flora Sermon, accepted the \$516.28 donation. Ms. Sermon also reported to the Board the proceeds derived from the Fremont Area Community Foundation picnic were donated to the Commission on Aging and totaled \$2,816.15. The proceeds will be matched by the Foundation.

COMMITTEE REPORT/PUBLIC SAFETY/JUDICIAL/NIEBOER - None.

COMMITTEE REPORT/HEALTH EDUCATION & HUMAN SERVICES/GENO - Reported the Wellness Committee continues to meet and review the current Wellness Program.

COMMITTEE REPORT/FINANCE/GARDNER

10-301-1

MOTION BY GARDNER, SECONDED BY SCHOLTENS, TO APPROVE THE FISCAL YEAR 2011 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM APPLICATION. AYES-6, ABSENT-NIEBOER. MOTION CARRIED.

10-302-1

MOTION BY GARDNER, SECONDED BY MAIKE, TO APPROVE THE THREE-YEAR AGREEMENT BETWEEN NEWAYGO COUNTY JAIL AND EVERCOM SYSTEMS, INC., TO

PROVIDE AUTOMATED INFORMATION SERVICES (AIS™) FOR THE JAIL, AND TO AUTHORIZE THE COUNTY SHERIFF TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-5; NAY-GENO; ABSENT-NIEBOER. MOTION CARRIED.

10-303-1

MOTION BY GARDNER, SECONDED BY TRAPP, TO MAKE THE FOLLOWING CHANGES TO THE CIRCUIT COURT'S MANNING TABLE:

ADD:

JOB TITLE: DEPUTY COURT CLERK
POSITION NUMBER: 1314005
PAY GRADE: 03
EMPLOYEE GROUP: UNCLASSIFIED
FTE: 1.00
EMPLOYMENT STATUS: FULL-TIME
CURRENT G/L ACCT: 101 1314
EXPIRATION DATE: N/A

ELIMINATE:

JOB TITLE: CHIEF CIRCUIT COURT CLERK
POSITION NUMBER: 1314001
PAY GRADE: 07
EMPLOYEE GROUP: UNCLASSIFIED
FTE: 1.00
EMPLOYMENT STATUS: FULL-TIME
CURRENT G/L ACCT: 101 1314
EXPIRATION DATE: N/A

AYES-6, ABSENT-NIEBOER. MOTION CARRIED.

10-304-1

MOTION BY GARDNER, SECONDED BY SCHOLTENS, TO SUBMIT THE REVISED JOB DESCRIPTIONS FOR THE OFFICE MANAGER II AND DEPUTY COURT CLERK WITHIN CIRCUIT COURT SERVICES TO THE MICHIGAN MUNICIPAL LEAGUE FOR PAY GRADE RE-SCORING; MONEY TO COME FROM 101 1314 818 (GENERAL FUND - CIRCUIT COURT CLERK - CONSULTANT FEES). AYES-6, ABSENT-NIEBOER. MOTION CARRIED.

10-305-1

MOTION BY GARDNER, SECONDED BY MAIKE, TO APPROVE THE SUBMITTAL OF THE MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY RISK AVOIDANCE PROGRAM GRANT APPLICATION FOR THE BATTERY SUSTAINABILITY PROJECT, AND AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN ANY AND ALL NECESSARY DOCUMENTS. AYES-6, ABSENT-NIEBOER. MOTION CARRIED.

10-309-1

MOTION BY GARDNER, SECONDED BY GENO, TO ACCEPT THE UNITED WAY GRANT AWARD IN THE AMOUNT OF \$6,500.00 FOR THE COMMISSION ON AGING'S HOME DELIVERED MEAL PROGRAM FOR JULY 1, 2010 THROUGH JUNE 30, 2011, AND AUTHORIZE THE CHAIRMAN OF THE BOARD AND THE COA DIRECTOR TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-6, ABSENT-NIEBOER. MOTION CARRIED.

10-313

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE SEMI-MONTHLY DETAIL ANALYSIS DATED JULY 21, 2010, CHECK #63746 THROUGH CHECK #63953, FOR A TOTAL AMOUNT OF \$1,126,597.14. AYES-6, ABSENT-NIEBOER. MOTION CARRIED.

10-314

MOTION BY GARDNER, SECONDED BY SCHOLTENS, TO RATIFY THE JUNE 2010 MONTHLY CHECK REGISTER IN THE AMOUNT OF \$3,625,545.72. AYES-6, ABSENT-NIEBOER. MOTION CARRIED.

10-315

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE NEWAYGO COUNTY BUDGET REPORT FOR THE MONTH OF JUNE 2010, WITH BUDGET AMENDMENTS AND TRANSFERS AS PRESENTED. AYES-6, ABSENT-NIEBOER. MOTION CARRIED.

10-316

MOTION BY GARDNER, SECONDED BY MAIKE, TO APPROVE THE 2011 MICHIGAN ASSOCIATION OF COUNTIES (MAC) DUES IN THE AMOUNT OF \$9,192.75; MONEY TO COME FROM 101-101-957 (GENERAL FUND, BOARD OF COMMISSIONERS - SUBSCRIPTIONS & DUES). AYES-6, ABSENT-NIEBOER. MOTION CARRIED.

10-317

MOTION BY GARDNER, SECONDED BY TRAPP, TO SEND A LETTER OF INTENT TO THE DEPARTMENT OF NATURAL RESOURCES REQUESTING 15% "STATE PAYMENT" OF THE NATIONAL FOREST REVENUES PASS-THROUGH PROGRAM FUNDS FOR TITLE III PROJECTS, AND AUTHORIZE THE BOARD CHAIRMAN TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-6, ABSENT-NIEBOER. MOTION CARRIED.

10-318

MOTION BY GARDNER, SECONDED BY SCHOLTENS, TO ACCEPT THE 2010 EMERGENCY MANAGEMENT PERFORMANCE GRANT AGREEMENT, AND AUTHORIZE THE BOARD CHAIR TO SIGN ANY AND ALL NECESSARY DOCUMENTS. AYES-6, ABSENT-NIEBOER. MOTION CARRIED.

10-319

MOTION BY GARDNER, SECONDED BY SCHOLTENS, TO APPROVE THE AREA AGENCY ON AGING OF WESTERN MICHIGAN'S PROPOSED ANNUAL IMPLEMENTATION FOR FISCAL YEAR 2011. AYES-6, ABSENT-NIEBOER. MOTION CARRIED.

MISCELLANEOUS COMMITTEE REPORT/MAIKE - Reported on attendance at the West Michigan Shoreline Regional Development Commission meeting, where discussion occurred on the progress of the Lake Michigan cleanup project financed through a \$10 million grant. Also reported on attendance at the Michigan Northern Counties Association meeting as well as the West Central Michigan County Alliance quarterly meeting.

MISCELLANEOUS COMMITTEE REPORT/GARDNER - Reported Bridgeton Township has received \$30,000.00 from Michigan Waterways to develop a plan for the boat launch.

MISCELLANEOUS COMMITTEE REPORT/TRAPP - Reported on meetings with the area Veterans in an attempt to resolve the issues surrounding the plaque display on the Veterans' Memorial.

MISCELLANEOUS COMMITTEE REPORT/GENO - Reported on attendance at the Commission on Aging meeting last week where discussion once again surrounded the increasing demand for home maker services, which places a burden on the budget and the ongoing level of meals provided by the Commission on Aging. Also reported on attendance as a volunteer at the Fremont Area Community Foundation picnic; proceeds were donated to the Commission on Aging.

MISCELLANEOUS COMMITTEE REPORT/WRIGHT - Reported the West Central Michigan County Alliance meeting occurred last Monday.

ADMINISTRATOR'S REPORT/DONNA KIPP - Information items reported included the following:

- Following up on a question presented at the Finance Committee meeting, Ms. Kipp reported there are no reporting requirements for the schools and local units on the receipt of National Forest Service Revenues. The County Treasurer does report to the disbursements made to the State, and there is a reporting requirement for the Title III funds expended by the County toward any Federal Forest Fire Programs.
- The Administrator has scheduled an Informational Budget meeting for Wednesday, August 4, 2010, at 2:30 P.M. extending an invitation to Elected Officials and Department Heads to discuss the 2010-2011 Budget.

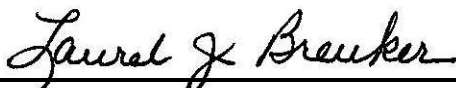
MISCELLANEOUS/GENO - Issued a request to the Finance Chair that the County's Purchasing Policy be revisited.

MISCELLANEOUS/TRAPP - Provided an update on the Animal Shelter project.

MISCELLANEOUS/WRIGHT - As an update on the Jail Expansion Construction Project, reported the Sheriff Department will move next week.

10-323

MOTION BY MAIKE, SECONDED BY SCHOLTENS, TO ADJOURN THE MEETING AT 10:10 A.M. AYES-6, ABSENT-NIEBOER. MOTION CARRIED.



LAUREL J. BREUKER
NEWAYGO COUNTY CLERK

ADAM WRIGHT, CHAIRMAN
NEWAYGO COUNTY BOARD OF COMMISSIONERS

AUGUST 3, 2010