



NEWAYGO COUNTY BOARD OF COMMISSIONERS  
1087 NEWELL STREET, WHITE CLOUD, MI 49349

MARCH 24, 2010

Meeting called to order by Chairman Adam Wright at 9:31 A.M.

Prayer by Newaygo County Chief Deputy Clerk, Pamela A. Rolfe.

Pledge of Allegiance to the Flag led by Commissioner Simon Scholtens.

PRESENT: Patrick Gardner; Barbara Geno; James Maike, Jr.; Stanley Nieboer; Simon Scholtens; Charles Trapp; Adam Wright

10-143

MOTION BY MAIKE, SECONDED BY GENO, TO APPROVE THE AGENDA OF MARCH 24, 2010, WITH THE ADDITION OF AN ATTORNEY OPINION REGARDING A PERSONNEL ISSUE UNDER CLOSED SESSION FOLLOWING THE ADMINISTRATOR'S EVALUATION. AYES-ALL. MOTION CARRIED.

10-144

MOTION BY NIEBOER, SECONDED BY TRAPP, TO APPROVE THE BOARD OF COMMISSION REGULAR MEETING MINUTES OF MARCH 10, 2010. AYES-ALL. MOTION CARRIED.

PRESENTATION/RETIREMENT RESOLUTION

10-145

MOTION BY MAIKE, SECONDED BY NIEBOER, TO APPROVE RESOLUTION #03-008-10 RECOGNIZING MARY RINGNALDA'S RETIREMENT. AYES-ALL. MOTION CARRIED.

Chairman, Adam Wright, presented Mary Ringnalda with the Retirement Resolution acknowledging her service to Newaygo County and congratulating her on her retirement. Sheriff Michael Mercer and Jail Administrator Roger Palmiter also offered their congratulations to Ms. Ringnalda, and expressed appreciation for her years of service as a Correction Officer.

APPOINTMENTS/MENTAL HEALTH BOARD

10-146

MOTION BY MAIKE, SECONDED BY GENO, TO PLACE THE NAMES OF MARY ANDERSON, GERARD DESCHAINED, CATHERINE KELLERMAN, AND TODD KOOPMANS IN NOMINATION FOR THE MENTAL HEALTH BOARD; FOUR (4) THREE-YEAR TERMS EXPIRING APRIL 1, 2013.

10-146-1

MOTION BY GARDNER, SECONDED BY NIEBOER, TO AMEND MOTION #10-146 TO ADD, "AND CAST A UNANIMOUS BALLOT." AYES-ALL. MOTION CARRIED.

VOTE ON MOTION #10-146, AS AMENDED:

TO PLACE THE NAMES OF MARY ANDERSON, GERARD DESCHAIINE, CATHERINE KELLERMAN, AND TODD KOOPMANS IN NOMINATION FOR THE MENTAL HEALTH BOARD AND CAST A UNANIMOUS BALLOT; FOUR (4) THREE-YEAR TERM EXPIRING APRIL 1, 2013.

AYES-ALL. MOTION CARRIED.

Mary Anderson, Gerard Deschaine, Catherine Kellerman, and Todd Koopmans are duly appointed to the Mental Health Board for four (4) three-year terms expiring April 1, 2013.

APPOINTMENT/PLANNING/ZONING COMMISSION

10-147

MOTION BY SCHOLTENS, SECONDED BY GENO, TO PLACE THE NAMES OF JAMES F. BOKELMANN AND GRETCHEN N. MEEUWENBERG IN NOMINATION FOR THE PLANNING/ZONING COMMISSION; ONE (1) PARTIAL TERM EXPIRING DECEMBER 31, 2012. AYES-ALL. MOTION CARRIED.

ROLL CALL VOTE:

GARDNER		GRETCHEN MEEUWENBERG
GENO	JAMES BOKELMANN	
MAIKE		GRETCHEN MEEUWENBERG
SCHOLTENS		GRETCHEN MEEUWENBERG
NIEBOER		GRETCHEN MEEUWENBERG
TRAPP		GRETCHEN MEEUWENBERG
WRIGHT		GRETCHEN MEEUWENBERG

Gretchen Meeuwenberg is duly appointed to the Planning/Zoning Commission for one (1) partial term expiring December 31, 2012.

COMMITTEE REPORT/PUBLIC SAFETY/JUDICIAL COMMITTEE/NIEBOER - None.

COMMITTEE REPORT/HEALTH EDUCATION & HUMAN SERVICES/SCHOLTENS - The committee continues to address the issue of defining a "Department Head." The committee is also in the process of developing a new Wellness Program for County Employees; appointments to a Wellness Committee are expected to be made at the next committee meeting.

COMMITTEE REPORT/FINANCE/GARDNER

10-124-1

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE 2010 VOLUNTEER MANAGEMENT PLAN, VOLUNTEER APPLICATION FORM, AND VOLUNTEER INFORMED CONSENT WAIVER AND RELEASE OF LIABILITY AGREEMENT. AYES-ALL. MOTION CARRIED.

10-125-1

MOTION BY GARDNER, SECONDED BY TRAPP, TO RATIFY THE SUBMISSION OF THE REQUEST FROM CENTRAL DISPATCH FOR A CAD (COMPUTER AIDED DISPATCH) CONGRESSIONAL APPROPRIATION. AYES-6, NAY-WRIGHT. MOTION CARRIED.

10-126-1

MOTION BY GARDNER, SECONDED BY MAIKE, TO APPROVE THE COUNTY OWNED TOWER USE POLICY. AYES-ALL. MOTION CARRIED.

10-127-1

MOTION BY GARDNER, SECONDED BY GENO, TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN NEWAYGO COUNTY MENTAL HEALTH AND THE NEWAYGO COUNTY SHERIFF FOR TRANSPORTATION SERVICES, AND AUTHORIZE THE COUNTY ADMINISTRATOR AND SHERIFF TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

10-135

MOTION BY GARDNER, SECONDED BY GENO, TO APPROVE THE SEMI-MONTHLY DETAIL ANALYSIS DATED MARCH 17, 2010, CHECK #60612 THROUGH CHECK #60775, FOR A TOTAL AMOUNT OF \$463,144.41. AYES-ALL. MOTION CARRIED.

10-136

MOTION BY GARDNER, SECONDED BY SCHOLTENS, TO RATIFY THE FEBRUARY 2010 MONTHLY CHECK REGISTER IN THE AMOUNT OF \$2,603,981.71. AYES-ALL. MOTION CARRIED.

10-137

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE NEWAYGO COUNTY BUDGET REPORT FOR THE MONTH OF FEBRUARY 2010, WITH BUDGET AMENDMENTS AND TRANSFERS AS PRESENTED. AYES-ALL. MOTION CARRIED.

10-139

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS) HEALTH CARE SAVINGS PROGRAM PARTICIPATION AGREEMENT FOR ALL FULL-TIME DISPATCHERS AS OF 01/01/2010, AND AUTHORIZE THE BOARD CHAIR TO EXECUTE. AYES-ALL. MOTION CARRIED.

10-140

MOTION BY GARDNER, SECONDED BY GENO, TO APPROVE THE MUNICIPAL EMPLOYEES RETIREMENT SYSTEM (MERS) HEALTH CARE SAVINGS PROGRAM PARTICIPATION AGREEMENT FOR ALL FULL-TIME DISPATCHERS HIRED AFTER 01/01/2010, AND AUTHORIZE THE BOARD CHAIR TO EXECUTE. AYES-ALL. MOTION CARRIED.

10-141

MOTION BY GARDNER, SECONDED BY TRAPP, TO ACCEPT THE 2010 SURVEY AND REMONUMENTATION GRANT AGREEMENT, AND AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN ANY AND ALL NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

MISCELLANEOUS COMMITTEE REPORT/MAIKE - Reported on attendance at the Timberland RC&D meeting in Grand Rapids and the West Michigan Shoreline Regional Development Commission (WMSRDC) meeting in Ludington.

MISCELLANEOUS COMMITTEE REPORT/SCHOLTENS - Reported on attendance at the Michigan Association of Counties (MAC) Agriculture & Tourism Committee meeting.

MISCELLANEOUS COMMITTEE REPORT/NIEBOER - Reported on attendance at the Mid-South Substance Abuse Commission meeting.

MISCELLANEOUS COMMITTEE REPORT/TRAPP - Provided an update on the Animal Shelter project.

MISCELLANEOUS COMMITTEE REPORT/GENO - Reported on attendance at the Commission on Aging Board meeting and the WMSRDC meeting in Ludington with Commissioner Maike.

ADMINISTRATOR'S REPORT/LAKE - The Administrator provided the Board with the following informational items:

- The Commission on Aging sold in excess of 400 potatoes at the Baked Potato Luncheon fundraiser on St. Patrick's Day raising approximately \$2,000.00.
- The City of Fremont has advised of plans to expand its Downtown Development and Tax Increment Financing Authority.
- As of last Thursday, it appears revenue sharing will remain whole.
- A power outage in the City of White Cloud occurred last Thursday for about eight hours; the opening of County Offices was delayed by two hours. Issues with the BS&A Software occurred as a result of the power outage.
- Interviews for the IT/GIS position are scheduled to occur this afternoon.

MISCELLANEOUS/NATIONAL COUNTY GOVERNMENT MONTH

10-148

MOTION BY GENO, SECONDED BY MAIKE, TO APPROVE RESOLUTION #03-009-10 PROCLAIMING APRIL 2010 AS NATIONAL COUNTY GOVERNMENT MONTH IN NEWAYGO COUNTY. AYES-ALL. MOTION CARRIED.

MISCELLANEOUS/MAIKE - Shared the updated Newaygo County Visitors Guide which was disseminated at The Sport & RV Show in Grand Rapids. Also advised of issues surrounding individuals with Post Office Boxes who did not receive the 2010 Census Form because the forms were sent to street addresses.

CLOSED SESSION/ADMINISTRATOR'S EVALUATION

10-149

MOTION BY NIEBOER, SECONDED BY SCHOLTENS, TO GO INTO CLOSED SESSION AT 10:25 A.M. TO DISCUSS THE ADMINISTRATOR'S EVALUATION AND AN ATTORNEY OPINION REGARDING A PERSONNEL ISSUE. ROLL CALL VOTE: TRAPP-AYE, NIEBOER-AYE, SCHOLTENS-AYE, GARDNER-AYE, GENO-AYE, MAIKE-AYE, WRIGHT-AYE. MOTION CARRIED.

10-150

MOTION BY GENO, SECONDED BY SCHOLTENS, TO RETURN TO OPEN SESSION AT 12:18 P.M. AYES-6, ABSENT-WRIGHT. MOTION CARRIED.

10-151

MOTION BY GARDNER, SECONDED BY GENO, TO ADJOURN THE MEETING AT 12:18 P.M. AYES-6, ABSENT-WRIGHT. MOTION CARRIED.



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LAUREL J. BREUKER  
NEWAYGO COUNTY CLERK

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ADAM WRIGHT, CHAIRMAN  
NEWAYGO COUNTY BOARD OF COMMISSIONERS

MARCH 29, 2010



## *County Owned Tower Use Policy*

### **BACKGROUND:**

Newaygo County owns radio towers in order to facilitate communications between emergency service providers. Towers are capable of housing multiple transmitters and antennas which creates extra capacity. Tower space is being sought by many agencies including wireless internet companies across the country. Newaygo County has the ability to lease its excess space to other users which can offset the expenses to maintaining the towers and/or provide additional services as in the case of wireless internet which can be beneficial to the residents of Newaygo County, as well as Newaygo County Public Safety.

### **SUBJECT: Radio Tower Use Policy**

In the interest of providing Newaygo County with expanded communications while maintaining the integrity of Public Safety communications, vacant tower space could be considered for lease by private companies.

### **POLICY:**

1. All interested parties shall submit an application for County owned tower occupancy. Current and future users, including public safety agencies will be required to obtain and complete an application form as well as sign a user agreement provided by the Central Dispatch Director.
2. An application fee in the amount of \$100.00 will be assessed for each application request. The application fee is **non-refundable** regardless of the Board decision. An application form can be obtained by contacting the Newaygo County Central Dispatch Director.
3. Applicant and user frequencies, transmission power and antenna location will be reviewed to prevent signal conflict.
4. Applicants must show proof of liability insurance as stated in the "Lease Agreement".
5. All Federal, State and local laws shall be adhered to.
6. Rental fee amounts will be negotiated by the Central Dispatch Director with consideration given to comparable market costs and the lessee's mission.
7. Agreements will be presented to the Newaygo County Central Dispatch Authority Board and the Newaygo County Board of Commissioners for approval.