



NEWAYGO COUNTY BOARD OF COMMISSIONERS
1087 NEWELL STREET, WHITE CLOUD, MI 49349

JANUARY 4, 2010

ORGANIZATIONAL MEETING

Meeting called to order by Chairman Adam Wright at 9:30 A.M.

Prayer by Newaygo County Clerk, Laurel J. Breuker.

Pledge of Allegiance to the Flag led by Commissioner Nieboer.

PRESENT: Barbara Geno; Patrick Gardner; James Maike, Jr.; Stanley Nieboer; Simon Scholtens; Charles Trapp; Adam Wright

The Chairman called for nominations for Vice-Chairman of the Board for 2010.

Commissioner Scholtens nominated Stanley Nieboer as Vice-Chairman of the Board for 2010. No other nominations were presented.

10-001

MOTION BY SCHOLTENS, SECONDED BY GARDNER, TO CLOSE THE NOMINATIONS AND CAST A UNANIMOUS BALLOT FOR STANLEY NIEBOER AS VICE-CHAIRMAN OF THE BOARD. AYES-ALL. MOTION CARRIED.

Chairman Wright declared Stanley Nieboer as Vice-Chairman of the Board.

10-002

MOTION BY SCHOLTENS, SECONDED BY NIEBOER, TO APPROVE THE DATES AND TIMES OF THE MEETINGS AS PRESENTED. AYES-ALL. MOTION CARRIED.

Board of Commission meetings remain the 2nd and 4th Wednesday of each month at 9:30 A.M. Finance Committee meetings remain the 1st and 3rd Wednesday of each month at 9:30 A.M. with the exception of the following:

- The August 4th and November 3th meetings will be held at 1:00 P.M.

Public Safety/Judicial Committee meetings will continue to be held on the 2nd Wednesday of each month at 10:30 A.M. The Health, Education & Human Services Committee meetings will also continue to be held on the 2nd Wednesday of each month; however, the time has been changed and those meetings will now occur at 2:00 P.M. The Physical & Economic Development Committee meetings will continue to be held the 4th Wednesday of each month at 10:30 A.M.

The 2010 committee appointments shall remain the same as last year. Discussion occurred on Exhibit A reflecting the mileage and per diem for the 2010 Board Committees.

10-003

MOTION BY GARDNER, SECONDED BY TRAPP, TO ACCEPT THE 2010 NEWAYGO COUNTY BOARD COMMITTEES MILEAGE AND PER DIEM AS PRESENTED. AYES-ALL. MOTION CARRIED.

10-004

MOTION BY GENO, SECONDED BY TRAPP, TO ADOPT THE 2010 BOARD OF COMMISSIONERS' RULES AS PRESENTED.

10-004-1

MOTION BY GENO, SECONDED BY TRAPP, TO AMEND THE PROPOSED 2010 BOARD OF COMMISSIONERS' RULES TO REFLECT "EXHIBIT A - 2010 NEWAYGO COUNTY BOARDS & COMMITTEES" WITHIN THE RULES ON PAGE 12 UNDER SECTION V - FINANCE - SUBSECTION B. AYES-ALL. MOTION CARRIED.

V.

FINANCE

B. Board Compensation. Members of the Board and its committees shall be compensated for their duties and their committee work at such rates and amounts as the Board, by Resolution in accordance with State Law, shall determine. Refer to Exhibit A, a listing of Newaygo County Boards and Committees.

10-004-2

MOTION BY GENO, SECONDED BY MAIKE, TO AMEND THE PROPOSED 2010 BOARD OF COMMISSIONERS RULES TO ADD UNDER SECTION V - FINANCE ON PAGE 12, THE SUBSECTION E - CONFERENCE & SEMINARS, WHICH WILL INCORPORATE A SEPARATE POLICY ESTABLISHING TRAVEL EXPENSE ACCOUNTS FOR EACH COMMISSIONER AND RESCIND MOTION #05-084. AYES-ALL. MOTION CARRIED.

V.

FINANCE

E. Conference & Seminars:

1. A travel account shall be established for each individual Commissioner.

A. Commissioners that have lost their elections cannot spend money from their travel account without the majority of the Board's approval.

B. For the Primary Election, no money can be spent after October 1st without a majority of the Boards' approval.

C. If a candidate has a successful Primary Election, expenditures from October 1st and until the General Election will be paid for by that Commissioner and be reimbursable if they have a successful General election. In

the event they lose the General election, reimbursement will be determined by the majority of the Board.

10-004-3

MOTION BY GENO, SECONDED BY GARDNER, TO AMEND THE PROPOSED 2010 BOARD OF COMMISSIONERS' RULES TO ADD SUBSECTION 5 - EXECUTIVE COMMITTEE UNDER SECTION VI - COMMITTEES - SUBSECTION B - DUTIES OF STANDING COMMITTEES ON PAGE 14, TO ESTABLISH THE DEFINED DUTIES OF THE EXECUTIVE COMMITTEE. AYES-ALL. MOTION CARRIED.

VI.

COMMITTEES

B. Duties of Standing Committees: Standing Committees shall have and perform the following specific duties:

5. EXECUTIVE COMMITTEE: It shall be the duty of this Committee to study and recommend to the Board proposed action in all matters involving the employment and supervision of the County Administrator.

The Committee shall also work in conjunction with the Administrative Staff to study and advise the Board with respect to matters dealing with wages and salaries of County Elected Officials; and all union contract negotiations.

The Committee shall also work in conjunction with the Administrative Staff to study and advise the Board with respect to matters of a general Administrative nature that may not otherwise fall under the direct scope of Standing Committees.

10-004-4

MOTION BY GENO, SECONDED BY MAIKE, TO AMEND THE PROPOSED 2010 BOARD OF COMMISSIONERS' RULES TO ADD TO SECTION VI - COMMITTEES - SUBSECTION B.1.FINANCE ON PAGE 13, A PARAGRAPH ON AGENDA FOR FINANCE MEETINGS AND A PARAGRAPH ON DISTRIBUTION OF FINANCE AGENDA AND MATERIALS SIMILAR TO THAT SET FORTH UNDER BOARD AGENDA. AYES-ALL. MOTION CARRIED.

VI.

COMMITTEES

B. Duties of Standing Committees: Standing Committees shall have and perform the following specific duties:

1. FINANCE:

AGENDA FOR FINANCE MEETINGS: The Administrative Secretary, after first reviewing pending matters and requests with the Finance Chair, shall prepare the agenda of business for all regularly scheduled finance meetings. Any Commissioners, Chair of a Committee, board, or other Commission of the County, desiring to place a matter on the agenda shall notify the Secretary of such item by 9:00 a.m. Friday preceding the next regular meeting of the Finance Committee. If there is a holiday which falls on that Friday, agenda items shall be due on the preceding Thursday. Items

not received by the Secretary by the stated deadline shall not be considered by the Finance Committee except upon the unanimous consent of the members present.

DISTRIBUTION OF FINANCE AGENDA AND MATERIALS: Commissioners shall be entitled to receive Finance Committee materials not later than the Monday at 5:00 p.m. preceding the next regular Finance meeting subsequent to the committee's reviewing the motion and back-up.

VOTE ON MOTION #10-004, AS AMENDED:

TO ADOPT THE 2010 BOARD OF COMMISSIONERS' RULES AS PRESENTED AND AMENDED BY:

- ADDING REFERENCE TO EXHIBIT A UNDER SECTION V - FINANCE - SUBSECTION B ON PAGE 12
- ADDING SUBSECTION E - CONFERENCE & SEMINARS TO SECTION V - FINANCE REGARDING TRAVEL EXPENSES AND CONFERENCES AND SEMINARS ON PAGE 12 AND RESCINDING MOTION #05-084
- ADDING SUBSECTION 5 - EXECUTIVE COMMITTEE TO SECTION VI - COMMITTEES - SUBSECTION B ON PAGE 14
- ADDING PARAGRAPHS REGARDING THE AGENDA FOR FINANCE MEETINGS AND DISTRIBUTION OF FINANCE AGENDA AND MATERIALS TO SECTION VI - COMMITTEES - SUBSECTION B.1.FINANCE ON PAGE 13.

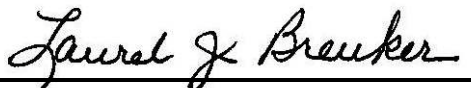
AYES-ALL. MOTION CARRIED.

MISCELLANEOUS/2010 UPCOMING CONFERENCES - The listing of the upcoming 2010 Conferences were reviewed and discussed.

MISCELLANEOUS/COMMENTS - Each of the Commissioners expressed comments on service in 2009 as well as anticipation for the upcoming year.

10-005

MOTION BY NIEBOER, SECONDED BY TRAPP, TO ADJOURN THE ORGANIZATIONAL MEETING AT 11:05 A.M. AYES-ALL. MOTION CARRIED.



LAUREL J. BREUKER
NEWAYGO COUNTY CLERK

ADAM WRIGHT, CHAIRMAN
NEWAYGO COUNTY BOARD OF COMMISSIONERS

JANUARY 8, 2010