



NEWAYGO COUNTY BOARD OF COMMISSIONERS  
1087 NEWELL STREET, WHITE CLOUD, MI 49349

SEPTEMBER 23, 2009

Meeting called to order by Chairman Adam Wright at 9:35 A.M.

Prayer by Newaygo County Clerk, Laurel J. Breuker.

Pledge of Allegiance to the Flag led by Commissioner Barbara Geno.

PRESENT: Patrick Gardner; Barbara Geno; James Maike, Jr.; Stanley Nieboer; Simon Scholtens; Charles Trapp; Adam Wright

09-453

MOTION BY MAIKE, SECONDED BY GENO, TO TEMPORARILY SUSPEND THE BOARD RULES ACCORDING TO PAGE 7, SECTION IV, PARAGRAPH B.1.(E). AYES-ALL. MOTION CARRIED

09-454

MOTION BY MAIKE, SECONDED BY GENO, TO SEND TWO ITEMS OF CORRESPONDENCE TO THE EXECUTIVE COMMITTEE FOR REVIEW. AYES-ALL. MOTION CARRIED.

CORRESPONDENCE: Newaygo County Clerk, Laurel J. Breuker, read correspondence received from Josephine Toliver requesting that her name as an applicant for appointment to the Commission on Aging Board be withdrawn.

09-455

MOTION BY MAIKE, SECONDED BY TRAPP, TO APPROVE THE AGENDA OF SEPTEMBER 23, 2009. AYES-ALL. MOTION CARRIED.

09-456

MOTION BY SCHOLTENS, SECONDED BY GARDNER, TO APPROVE THE BOARD OF COMMISSION REGULAR MEETING MINUTES OF SEPTEMBER 9, 2009. AYES-ALL. MOTION CARRIED.

09-457

MOTION BY NIEBOER, SECONDED BY TRAPP, TO APPROVE THE BOARD OF COMMISSION CLOSED SESSION MEETING MINUTES OF SEPTEMBER 9, 2009. AYES-ALL. MOTION CARRIED.

APPOINTMENTS/COMMISSION ON AGING

09-458

MOTION BY SCHOLTENS, SECONDED BY GENO, TO PLACE THE NAMES OF FRANK L. BLAIN, EDA GORDON, ADELE HANSEN, AND ELSIE PLANK IN NOMINATION FOR APPOINTMENT TO THE COMMISSION ON AGING BOARD; FOUR (4) THREE-YEAR TERMS EXPIRING SEPTEMBER 30, 2012. AYES-ALL. MOTION CARRIED.

09-459

MOTION BY GENO, SECONDED BY NIEBOER, TO CAST A UNANIMOUS BALLOT AND APPOINT FRANK L. BLAIN, EDA GORDON, ADELE HANSEN, AND ELSIE PLANK TO THE COMMISSION ON AGING BOARD; FOUR (4) THREE-YEAR TERMS EXPIRING SEPTEMBER 30, 2012. AYES-ALL. MOTION CARRIED.

Frank L. Blain, Eda Gordon, Adele Hansen, and Elsie Plank are duly appointed to the Commission on Aging Board; four (4) three-year terms expiring September 30, 2012.

APPOINTMENT/VETERANS' AFFAIRS COMMITTEE

09-460

MOTION BY MAIKE, SECONDED BY GENO, TO PLACE GENE REID'S NAME IN NOMINATION FOR APPOINTMENT TO THE VETERANS' AFFAIRS COMMITTEE; ONE (1) VACANCY TERM EXPIRING JUNE 30, 2012. AYES-ALL. MOTION CARRIED.

09-461

MOTION BY SCHOLTENS, SECONDED BY GENO, TO CAST A UNANIMOUS BALLOT AND APPOINT GENE REID TO THE NEWAYGO COUNTY VETERAN'S AFFAIRS COMMITTEE; ONE (1) VACANCY TERM EXPIRING JUNE 30, 2012. AYES-ALL. MOTION CARRIED.

Gene Reid is duly appointed to the Veterans' Affairs Committee; one (1) vacancy term expiring June 30, 2012.

COMMITTEE REPORT/PUBLIC SAFETY/JUDICIAL/NIEBOER - None.

COMMITTEE REPORT/HEALTH EDUCATION & HUMAN SERVICES/SCHOLTENS - Reported the committee continues to work on a benefit study for the Elected Officials and Department Heads, final language for a contract with the Medical Examiner is expected to be presented at the next meeting, and MSU Extension and the Lake Boards have been active in promoting the information on the phosphorus education program.

COMMITTEE REPORT/FINANCE/GARDNER

09-427-1

MOTION BY GARDNER, SECONDED BY NIEBOER, TO FUND THE LOCAL MATCH FOR LIFE EMS'S REQUEST FOR 800 MHZ RADIOS AND RELATED EQUIPMENT UNDER THE HOMELAND SECURITY PUBLIC SAFETY INTEROPERABLE COMMUNICATIONS GRANT, AT A COST NOT TO EXCEED \$9,100.00; MONEY TO COME FROM THE FY 2009-2010 OPERATIONAL CONTINGENCY FUND (FUND 695). AYES-ALL. MOTION CARRIED.

09-431-1

MOTION BY GARDNER, SECONDED BY TRAPP, TO AUTHORIZE THE COUNTY CLERK TO PURCHASE THE IDENTIPHOTO 400 CCW IDENTITY CARD SYSTEM AT A COST NOT TO EXCEED \$6,000.00; MONEY TO COME FROM 101-890-955 (CONTINGENCIES). AYES-ALL. MOTION CARRIED.

09-432-1

MOTION BY GARDNER, SECONDED BY SCHOLTENS, TO ACCEPT THE AREA AGENCY ON AGING OF WESTERN MICHIGAN PARTNER CONTRACT FOR MIPPA BENEFICIARY OUTREACH AND ASSISTANCE SERVICES TO BE PROVIDED THROUGH THE COMMISSION ON AGING, AND AUTHORIZE THE CHAIRMAN OF THE BOARD TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

09-433-1

MOTION BY GARDNER, SECONDED BY GENO, TO APPROVE THE FY 2010 MEAL SITE AGREEMENTS, AND AUTHORIZE THE COMMISSION ON AGING DIRECTOR TO SIGN, DISTRIBUTE, AND EXECUTE THE AGREEMENTS WITH THE RESPECTIVE ORGANIZATIONS. AYES-ALL. MOTION CARRIED.

09-434-1

MOTION BY GARDNER, SECONDED BY MAIKE, TO ACCEPT THE HHS HEALTH OPTIONS LONG TERM CARE PROGRAMS PURCHASE OF SERVICES RATE AMENDMENT FOR FY 2010, AND AUTHORIZE THE CHAIRMAN OF THE BOARD AND THE COMMISSION ON AGING DIRECTOR TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

09-435-1

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE SUBMISSION OF THE COA SENIOR SERVICES GRANT PROPOSAL IN THE AMOUNT OF \$281,000.00 FOR CALENDAR YEAR 2010 TO THE FREMONT AREA COMMUNITY FOUNDATION, AND AUTHORIZE THE CHAIRMAN OF THE BOARD AND THE COMMISSION ON AGING DIRECTOR TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

09-439

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE SEMI-MONTHLY DETAIL ANALYSIS DATED SEPTEMBER 16, 2009, CHECK #56128 THROUGH CHECK #56294, FOR A TOTAL AMOUNT OF \$175,857.44. AYES-ALL. MOTION CARRIED.

09-440

MOTION BY GARDNER, SECONDED BY SCHOLTENS, TO RATIFY THE AUGUST 2009 MONTHLY CHECK REGISTER IN THE AMOUNT OF \$3,594,769.58. AYES-ALL. MOTION CARRIED.

09-441

MOTION BY GARDNER, SECONDED BY NIEBOER, TO APPROVE THE NEWAYGO COUNTY BUDGET REPORT FOR THE MONTH OF AUGUST 2009, WITH BUDGET AMENDMENTS AND TRANSFERS AS PRESENTED. AYES-ALL. MOTION CARRIED.

09-442

MOTION BY GARDNER, SECONDED BY TRAPP, TO ADOPT RESOLUTION #09-026-09 TO FUND THE ANNUAL REQUIRED CONTRIBUTION FOR FY 2009 FOR RETIREE HEALTH BENEFITS (OTHER POST EMPLOYMENT BENEFITS - OPEB).

09-442-1

MOTION BY GARDNER, SECONDED BY NIEBOER, TO AMEND THE LANGUAGE IN THE LAST FULL PARAGRAPH IN THE BODY OF THE RESOLUTION THAT READS "THE COUNTY ADMINISTRATOR HAS AUTHORIZED" TO READ "THE COUNTY ADMINISTRATOR IS AUTHORIZED." AYES-ALL. MOTION CARRIED.

VOTE ON MOTION #09-442, AS AMENDED:

TO ADOPT RESOLUTION #09-026-09 TO FUND THE ANNUAL REQUIRED CONTRIBUTION FOR FY 2009 FOR RETIREE HEALTH BENEFITS (OTHER POST EMPLOYMENT BENEFITS - OPEB), AMENDING THE LANGUAGE IN THE LAST FULL PARAGRAPH IN THE BODY OF THE RESOLUTION THAT READS "THE COUNTY ADMINISTRATOR HAS AUTHORIZED" TO READ "THE COUNTY ADMINISTRATOR IS AUTHORIZED.

AYES-ALL. MOTION CARRIED.

09-443

MOTION BY GARDNER, SECONDED BY MAIKE, TO ADOPT RESOLUTION #09-027-09 DECLARING OFFICIAL INTENT TO ISSUE BONDS, DIRECTING THE CLERK TO PUBLISH A NOTICE THEREFOR, DESIGNATING THE CITY OF WHITE CLOUD AS A RECOVERY ZONE, AND ALLOCATING THE COUNTY'S RECOVERY ZONE FACILITY BOND ALLOCATION. AYES-ALL. MOTION CARRIED.

09-444

MOTION BY GARDNER, SECONDED BY SCHOLTENS, TO ACCEPT THE FY 2010-2012 NUTRITION CONTRACT 61.78 FROM THE AREA AGENCY ON AGING OF WESTERN MICHIGAN FOR \$205,540.00 FOR THE COMMISSION ON AGING'S HOME DELIVERED AND CONGREGATE MEAL PROGRAMS, AND AUTHORIZE THE CHAIRMAN OF THE BOARD TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

09-445

MOTION BY GARDNER, SECONDED BY MAIKE, TO ACCEPT THE FY 2010-2012 OLDER AMERICAN ACT CONTRACT 51.78 FROM THE AREA AGENCY ON AGING OF WESTERN MICHIGAN FOR \$114,292.00 FOR THE COMMISSION ON AGING'S ADULT DAY, HOMEMAKER, HOMEMAKER RESPITE, VOLUNTEER MEDICAL TRANSPORTATION, AND MATTER OF BALANCE PROGRAMS, AND AUTHORIZE THE CHAIRMAN OF THE BOARD TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

09-446

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE JOB DESCRIPTION AND RECOMMENDATION OF MICHIGAN MUNICIPAL LEAGUE CONCERNING THE DEPUTY COURT CLERK POSITIONS AND AMEND DISTRICT COURT'S MANNING TABLE AS FOLLOWS:

JOB TITLE:	DEPUTY COURT CLERK
POSITION NUMBER:	1360010, 1360006, 1360008
PAY GRADE:	<del>03</del> 04
EMPLOYEE GROUP:	UNCLASSIFIED
FTE:	1.00
EMPLOYMENT STATUS:	FULL-TIME

CURRENT G/L ACCT: 101 136  
EXPIRATION DATE: N/A  
MOTION TO TAKE EFFECT OCTOBER 1, 2009. AYES-ALL. MOTION CARRIED.

09-447

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE JOB DESCRIPTION AND RECOMMENDATION OF MICHIGAN MUNICIPAL LEAGUE CONCERNING THE COURT RECORDER/COLLECTIONS CLERK POSITION AND AMEND DISTRICT COURT'S MANNING TABLE AS FOLLOWS:

JOB TITLE: ~~COLLECTIONS CLERK~~ COURT RECORDER/COLLECTIONS CLERK  
POSITION NUMBER: 1360012  
PAY GRADE: ~~02~~ 05  
EMPLOYEE GROUP: UNCLASSIFIED  
FTE: ~~0.5~~ 1.00  
EMPLOYMENT STATUS: ~~PART-TIME~~ FULL-TIME  
CURRENT G/L ACCT: 101 136  
EXPIRATION DATE: N/A  
MOTION TO TAKE EFFECT OCTOBER 1, 2009. AYES-ALL. MOTION CARRIED.

09-448

MOTION BY GARDNER, SECONDED BY GENO, TO APPROVE THE JOB DESCRIPTION AND RECOMMENDATION OF MICHIGAN MUNICIPAL LEAGUE CONCERNING THE CHIEF CRIMINAL/TRAFFIC CLERK/CEO POSITION AND AMEND DISTRICT COURT'S MANNING TABLE AS FOLLOWS:

JOB TITLE: ~~ASSISTANT OFFICE MANAGER~~ CHIEF CRIMINAL/TRAFFIC  
CLERK/CEO  
POSITION NUMBER: 1360005  
PAY GRADE: 05  
EMPLOYEE GROUP: UNCLASSIFIED  
FTE: 1.00  
EMPLOYMENT STATUS: FULL-TIME  
CURRENT G/L ACCT: 101 136  
EXPIRATION DATE: N/A  
MOTION TO TAKE EFFECT OCTOBER 1, 2009. AYES-ALL. MOTION CARRIED.

09-449

MOTION BY GARDNER, SECONDED BY MAIKE, TO APPROVE THE JOB DESCRIPTION AND RECOMMENDATION OF MICHIGAN MUNICIPAL LEAGUE CONCERNING THE CHIEF CIVIL CLERK/CEO POSITION AND AMEND DISTRICT COURT'S MANNING TABLE AS FOLLOWS:

JOB TITLE: ~~COURT CLERK~~ CHIEF CIVIL CLERK/CEO  
POSITION NUMBER: 1360007  
PAY GRADE: 05  
EMPLOYEE GROUP: UNCLASSIFIED  
FTE: 1.00  
EMPLOYMENT STATUS: FULL-TIME  
CURRENT G/L ACCT: 101 136  
EXPIRATION DATE: N/A  
MOTION TO TAKE EFFECT OCTOBER 1, 2009. AYES-ALL. MOTION CARRIED.

09-450

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE JOB DESCRIPTION AND RECOMMENDATION OF MICHIGAN MUNICIPAL LEAGUE CONCERNING THE CLERK OF THE COURT/BUSINESS MANAGER/CEO POSITION AND AMEND DISTRICT COURT'S MANNING TABLE AS FOLLOWS:

JOB TITLE: ~~OFFICER-MANAGER-II~~ CLERK OF THE COURT/BUSINESS  
MANAGER/CEO

POSITION NUMBER: 1360004

PAY GRADE: 07

EMPLOYEE GROUP: UNCLASSIFIED

FTE: 1.00

EMPLOYMENT STATUS: FULL-TIME

CURRENT G/L ACCT: 101 136

EXPIRATION DATE: N/A

MOTION TO TAKE EFFECT OCTOBER 1, 2009. AYES-ALL. MOTION CARRIED.

09-451

MOTION BY GARDNER, SECONDED BY SCHOLTENS, TO AUTHORIZE PAYMENT TO THE COMMUNITY DISPUTE RESOLUTION PROGRAM TO MEDIATE THE PENAL FINE SITUATION; MONEY TO COME FROM 101-266-808 (GENERAL FUND - ATTORNEY FEES). AYES-ALL. MOTION CARRIED.

INTRODUCTION - Administrative Secretary, Deb Berger, introduced Christi Tank, who joined the Administration Staff part-time to assist staff in general and to also work on special projects.

MISCELLANEOUS COMMITTEE REPORT/MAIKE - Reported on attendance at the Michigan Northern Counties Association meeting on Monday.

MISCELLANEOUS COMMITTEE REPORT/GENO - Reported on attendance at the Diamond Lake Board and Commission on Aging Board meetings.

ADMINISTRATOR'S REPORT/LAKE - The Administrator reported the following informational items:

- Tentative meetings have been scheduled with the Teamsters and Dispatchers for contract negotiations.
- Fitch Ratings has re-affirmed the County's AA- Bond Rating.
- The EPA Grant is expected to again be submitted for approval.
- Expressed his appreciation to not only the employees within Administration, but to the Offices of Equalization, County Clerk, Treasurer, Parks, Building Safety & Permits, and Central Dispatch.

PUBLIC COMMENT: District Court Administrator, Diane Reinke, reported that the re-organization within the District Court that was approved today was a 10-month project and expressed her appreciation to the Board and to the Administrator and Human Resource Manager for their guidance and assistance.

MISCELLANEOUS/MAIKE - Shared aerial photographs of the new prison facility in Baldwin.

MISCELLANEOUS/WRIGHT - Reported he anticipates a meeting with Medical Care Facility and Trillium Springs personnel as well as the Department of Human Services Board to work jointly together in an attempt to resolve the recent issues surrounding Trillium Springs; a presentation is expected to be made in front of the Board of Commission with notification published in the paper.

09-462

MOTION BY MAIKE, SECONDED BY NIEBOER, TO ADJOURN THE MEETING AT 10:30 A.M. AYES-ALL. MOTION CARRIED.

*Laurel J. Breuker*

LAUREL J. BREUKER  
NEWAYGO COUNTY CLERK

/s/

ADAM WRIGHT, CHAIRMAN  
NEWAYGO COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 29, 2009