



NEWAYGO COUNTY BOARD OF COMMISSIONERS
1087 NEWELL STREET, WHITE CLOUD, MI 49349

SEPTEMBER 9, 2009

Meeting called to order by Chairman Adam Wright at 9:30 A.M.

Prayer by Newaygo County Clerk, Laurel J. Breuker.

Pledge of Allegiance to the Flag led by Commissioner Nieboer.

PRESENT: Patrick Gardner; Barbara Geno; James Maike, Jr.; Stanley Nieboer; Simon Scholtens; Charles Trapp; Adam Wright

CORRESPONDENCE: Newaygo County Clerk, Laurel J. Breuker, reported receipt of correspondence from the Michigan Association of Counties expressing appreciation to the Board of Commissioners for providing a copy of Resolution #06-018-09 Endorsing a Phosphorus Education Program. Ms. Breuker also read correspondence from Concerned Citizens of Newaygo County addressed to the Board of County Commissioners expressing concerns regarding the Trillium Springs facility associated with the Medical Care Facility.

PUBLIC COMMENT: Newaygo County Veterans' Affairs Committee Chairperson, James Ware, commented on the upcoming appointment to the vacancy on that committee and the qualifications of the applicant.

09-420

MOTION BY MAIKE, SECONDED BY SCHOLTENS, TO APPROVE THE AGENDA OF SEPTEMBER 9, 2009. AYES-ALL. MOTION CARRIED.

09-421

MOTION BY NIEBOER, SECONDED BY MAIKE, TO APPROVE THE BOARD OF COMMISSION REGULAR MEETING MINUTES OF AUGUST 26, 2009. AYES-ALL. MOTION CARRIED.

INTERVIEWS/COMMISSION ON AGING - Applicants were interviewed for appointment to the Commission on Aging Board. Those applicants included Frank Blain, Eda Gordon, and Adele Hansen. Applicants, Elsie Plank and Josephine Toliver, were unable to attend.

INTERVIEWS/VETERANS' AFFAIRS COMMITTEE - Applicant, Gene Reid, was unable to attend the interview for appointment to the Veterans' Affairs Committee.

COMMITTEE REPORT/PHYSICAL & ECONOMIC DEVELOPMENT/TRAPP - None.

COMMITTEE REPORT/FINANCE/GARDNER

09-400-1

MOTION BY GARDNER, SECONDED BY TRAPP, TO ACCEPT THE GRANT AMENDMENT/EXTENSION AWARDED BY MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA) OFFICE OF COMMUNITY DEVELOPMENT IN THE AMOUNT OF \$57,895.00 FOR THE CURRENT COUNTY ALLOCATION GRANT MSC 2008-0789-HOA, INCREASING THE TOTAL ALLOCATION TO \$284,168.00 AND REVISING THE GRANT TERM FROM JANUARY 1, 2008 THROUGH JUNE 30, 2010 TO JANUARY 1, 2008 THROUGH DECEMBER 31, 2010, AND AUTHORIZE THE BOARD CHAIRMAN TO EXECUTE ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

09-401-1

MOTION BY GARDNER, SECONDED BY MAIKE, TO APPROVE THE RECOMMENDED CHANGES TO THE REFEREE HEARING ROOM AT A COST NOT TO EXCEED \$2,000.00; MONEY TO COME FROM SPECIAL PROJECTS FUND. AYES-ALL. MOTION CARRIED.

09-402-1

MOTION BY GARDNER, SECONDED BY TRAPP, TO AUTHORIZE MAINTENANCE TO BUILD A RETAINING WALL FOR THE NORTHWEST CORNER OF THE DHS (DEPARTMENT OF HUMAN SERVICES) BUILDING AT A COST NOT TO EXCEED \$6,000.00; MONEY TO COME FROM SPECIAL PROJECTS FUND. AYES-ALL. MOTION CARRIED.

09-406

MOTION BY GARDNER, SECONDED BY NIEBOER, TO APPROVE THE SEMI-MONTHLY DETAIL ANALYSIS DATED SEPTEMBER 2, 2009, CHECK #55705 THROUGH CHECK #55934, FOR A TOTAL AMOUNT OF \$170,289.73.

09-406-1

MOTION BY GARDNER, SECONDED BY GENO, TO AMEND MOTION #09-406 CORRECTING THE TOTAL AMOUNT TO \$168,894.79. AYES-ALL. MOTION CARRIED.

VOTE ON MOTION #09-406, AS AMENDED:

TO APPROVE THE SEMI-MONTHLY DETAIL ANALYSIS DATED SEPTEMBER 2, 2009, CHECK #55705 THROUGH CHECK #55934, FOR A TOTAL AMOUNT OF \$168,894.73.

AYES-ALL. MOTION CARRIED.

09-407

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE TO RESOLVE BUDGET DEFICITS FOR THE 2009 FISCAL YEAR IN COMPLIANCE WITH PUBLIC ACT 621; IT IS THE INTENT OF THE BOARD OF COMMISSIONERS TO RESOLVE ANY DEFICIT FUND BALANCES DISCOVERED AS A RESULT OF THE YEAR-END CLOSING; AND AUTHORIZE THE COUNTY ADMINISTRATOR AND THE FINANCE CHAIR TO APPROVE BUDGET AMENDMENTS AND APPROPRIATIONS AS NECESSARY, WITH THE 2009 BUDGETED AMOUNT AVAILABLE TO COMPLETE GENERAL LEDGER TRANSACTIONS FOR THE YEAR ENDING SEPTEMBER 30, 2009. AYES-ALL. MOTION CARRIED.

09-408

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE PAYMENT TO MID SOUTH SUBSTANCE ABUSE COMMISSION OF THE P.A. 2 OF 1986 "LIQUOR TAX" FUNDS IN THE AMOUNT OF \$33,310.00 FROM 101-631-8359 (GENERAL FUND - SUBSTANCE ABUSE INTERNATIONAL - APPROPRIATION TO OTHER AGENCIES). AYES-ALL. MOTION CARRIED.

09-409

MOTION BY GARDNER, SECONDED BY MAIKE, TO APPROVE THE LETTER OF INTEREST FOR FISCAL YEAR 2010 ELECTRONIC CRASH CAPTURE & SUBMISSION FUNDING, AND AUTHORIZE THE SHERIFF TO SIGN AND SUBMIT THE LETTER TO THE MICHIGAN STATE POLICE. AYES-ALL. MOTION CARRIED.

09-410

MOTION BY GARDNER, SECONDED BY NIEBOER, TO ACCEPT THE FISCAL YEAR 2010 CRIME VICTIM RIGHTS FUNDING AGREEMENT WITH THE MICHIGAN DEPARTMENT OF COMMUNITY HEALTH, AND AUTHORIZE THE PROSECUTING ATTORNEY TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

09-411

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE PAYMENT FOR FLU SHOTS THROUGH THE DISTRICT #10 HEALTH DEPARTMENT FOR COUNTY EMPLOYEES AND ALSO OFFER FLU SHOTS TO NEWAYGO COUNTY RETIREES UNDER THE COUNTY'S HEALTH PLAN AT 50% OF THE COST, AT AN ESTIMATED COST OF \$2,500.00; MONEY TO COME FROM 677-860-835 (HEALTH & WELLNESS FUND - WELLNESS PROGRAM - HEALTH SERVICES). AYES-ALL. MOTION CARRIED.

09-412

MOTION BY GARDNER, SECONDED BY TRAPP, TO AMEND THE INFORMATION TECHNOLOGY'S MANNING TABLE BY ELIMINATING THE FOLLOWING POSITIONS:

JOB TITLE: INFORMATION TECHNOLOGY DIRECTOR/NETWORK ADMINISTRATOR
POSITION NUMBER: 2280003
PAY GRADE: 11
EMPLOYEE GROUP: UNCLASSIFIED
FTE: 1.00
EMPLOYMENT STATUS: FULL-TIME
CURRENT G/L ACCT: 636 228
EXPIRATION DATE: N/A

JOB TITLE: SYSTEMS ANALYST
POSITION NUMBER: 2280006
PAY GRADE: 08
EMPLOYEE GROUP: UNCLASSIFIED
FTE: 1.00
EMPLOYMENT STATUS: FULL-TIME
CURRENT G/L ACCT: 636 228
EXPIRATION DATE: N/A

JOB TITLE: TECHNICAL SUPPORT SPECIALIST
POSITION NUMBER: 2280005
PAY GRADE: 06
EMPLOYEE GROUP: UNCLASSIFIED
FTE: 1.00
EMPLOYMENT STATUS: FULL-TIME
CURRENT G/L ACCT: 636 228
EXPIRATION DATE: N/A

JOB TITLE: GIS/TECHNICAL SUPPORT SPECIALIST
POSITION NUMBER: 2290001
PAY GRADE: 06
EMPLOYEE GROUP: TEAMSTERS LOCAL 214
FTE: 1.00
EMPLOYMENT STATUS: FULL-TIME
CURRENT G/L ACCT: 636 229
EXPIRATION DATE: N/A

MOTION TO TAKE EFFECT OCTOBER 1, 2009. AYES-ALL. MOTION CARRIED.

09-413

MOTION BY GARDNER, SECONDED BY MAIKE, TO APPROVE THE REVISED JOB DESCRIPTIONS AND RECOMMENDATION OF MICHIGAN MUNICIPAL LEAGUE CONCERNING THE INFORMATION TECHNOLOGY SPECIALISTS I & II POSITIONS AND AMEND INFORMATION TECHNOLOGY'S MANNING TABLE AS FOLLOWS:

JOB TITLE: INFORMATION TECHNOLOGY SPECIALIST II
POSITION NUMBER: 2280001
PAY GRADE: 08
EMPLOYEE GROUP: UNCLASSIFIED
FTE: 1.00
EMPLOYMENT STATUS: FULL-TIME
CURRENT G/L ACCT: 636 228
EXPIRATION DATE: N/A

JOB TITLE: INFORMATION TECHNOLOGY SPECIALIST I
POSITION NUMBER: 2280002
PAY GRADE: 07
EMPLOYEE GROUP: TEAMSTERS LOCAL 214
FTE: 1.00
EMPLOYMENT STATUS: FULL-TIME
CURRENT G/L ACCT: 636 228
EXPIRATION DATE: N/A

MOTION TO TAKE EFFECT OCTOBER 1, 2009. AYES-ALL. MOTION CARRIED.

09-414

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE THE JOB DESCRIPTION AND RECOMMENDATION OF MICHIGAN MUNICIPAL LEAGUE CONCERNING THE ASSISTANT DIRECTOR/PUBLIC SAFETY APPLICATIONS SPECIALIST POSITION AND AMEND CENTRAL DISPATCH'S MANNING TABLE AS FOLLOWS:

JOB TITLE: ~~ASST DIRECTOR~~ ASST DIRECTOR/PUBLIC SAFETY
APPLICATIONS SPECIALIST
POSITION NUMBER: 3250007
PAY GRADE: ~~09~~ 10
EMPLOYEE GROUP: UNCLASSIFIED
FTE: 1.00
EMPLOYMENT STATUS: FULL-TIME
CURRENT G/L ACCT: 261 325
EXPIRATION DATE: N/A
MOTION TO TAKE EFFECT OCTOBER 1, 2009. AYES-ALL. MOTION CARRIED.

09-415

MOTION BY GARDNER, SECONDED BY SCHOLTENS, TO APPROVE THE REVISED JOB DESCRIPTION AND RECOMMENDATION OF MICHIGAN MUNICIPAL LEAGUE CONCERNING THE COURT APPOINTED SPECIAL ADVOCATE (CASA) VOLUNTEER COORDINATOR'S POSITION AND AMEND CIRCUIT COURT'S MANNING TABLE AS FOLLOWS:

JOB TITLE: CASA VOLUNTEER COORDINATOR
POSITION NUMBER: 1315010
PAY GRADE: 08
EMPLOYEE GROUP: UNCLASSIFIED
FTE: .80
EMPLOYMENT STATUS: REGULAR PART-TIME
CURRENT G/L ACCT: 30% 215 141
70% 292 6624
EXPIRATION DATE: SUBJECT TO ANNUAL CASA FUNDING
MOTION TO TAKE EFFECT OCTOBER 1, 2009. AYES-ALL. MOTION CARRIED.

09-416

MOTION BY GARDNER, SECONDED BY TRAPP, TO AMEND CIRCUIT COURT'S MANNING TABLE AS FOLLOWS:

JOB TITLE: DISPUTE RESOLUTION SPECIALIST
POSITION NUMBER: 1410003
PAY GRADE: 08
EMPLOYEE GROUP: UNCLASSIFIED
FTE: ~~1.00~~ .80
EMPLOYMENT STATUS: ~~FULL-TIME~~ REGULAR PART-TIME
CURRENT G/L ACCT: 215 141
EXPIRATION DATE: N/A
MOTION TO TAKE EFFECT OCTOBER 1, 2009. AYES-ALL. MOTION CARRIED.

09-417

MOTION BY GARDNER, SECONDED BY TRAPP, TO APPROVE RESOLUTION #09-025-09 ADOPTING THE MERS REVISED UNIFORM DEFINED CONTRIBUTION PROGRAM FOR THE ROAD COMMISSIONERS, AND AUTHORIZE THE COUNTY ADMINISTRATOR TO SIGN THE APPROPRIATE DOCUMENTS. AYES-ALL. MOTION CARRIED.

09-418

MOTION BY GARDNER, SECONDED BY NIEBOER, TO CONTRACT WITH LANDMARK DESIGN TO DEVELOP A PRELIMINARY PLAN FOR THE NEWAYGO COUNTY ANIMAL SHELTER AT A COST NOT TO EXCEED \$1,500.00, AND AUTHORIZE THE COUNTY

ADMINISTRATOR TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS.
AYES-ALL. MOTION CARRIED.

MISCELLANEOUS COMMITTEE REPORT/SCHOLTENS - Reported on attendance at the District Health Department #10 and the Parks Commission meetings.

MISCELLANEOUS COMMITTEE REPORT/GARDNER - The Jail Expansion Committee is scheduled to meet tomorrow at 1:00 P.M.

MISCELLANEOUS COMMITTEE REPORT/MAIKE - Reported on attendance at the Township Officers meeting with Commissioner Geno and the MAC (Michigan Association of Counties) Super meeting.

MISCELLANEOUS COMMITTEE REPORT/WRIGHT - Reported on attendance at the Workers' Compensation Board meeting.

ADMINISTRATOR'S REPORT/LAKE - The Administrator reported that Attorney Paul Wyzgoski of Dickinson & Wright has been retained as the bond attorney on the Jail Expansion Project.

PUBLIC COMMENT: Sheridan Township Supervisor, Dave Lue, voiced his concerns about the residency rates and occupancy numbers at Trillium Springs. Department of Human Services Board Vice Chairperson, Dallas Dean, issued an invitation to those individuals expressing concerns to meet with the DHS Board on their issues relating to Trillium Springs.

MISCELLANEOUS/GARDNER - The same floating dock system purchased for installation at Sandy Beach was also purchased by the City of Grant, which is in the water at Blanche Lake. Also reported Garfield Township Clerk, Arlene Grabill, passed away last week.

MISCELLANEOUS/SCHOLTENS - The new floating dock system has been installed at Sandy Beach.

MISCELLANEOUS/NIEBOER - Reported that the District Health Department #10 Finance meeting revealed that possible cuts may be forthcoming.

09-422

MOTION BY TRAPP, SECONDED BY SCHOLTENS, TO GO INTO CLOSED SESSION AT 10:38 A.M. TO DISCUSS COMMAND UNIT CONTRACT NEGOTIATIONS. ROLL CALL VOTE: GARDNER-AYE, GENO-AYE, TRAPP-AYE, MAIKE-AYE, NIEBOER-AYE, SCHOLTENS-AYE, WRIGHT-AYE. MOTION CARRIED.

09-423

MOTION BY MAIKE, SECONDED BY GENO, TO RETURN TO OPEN SESSION AT 11:25 A.M. AYES-ALL. MOTION CARRIED.

09-424

MOTION BY SCHOLTENS, SECONDED BY TRAPP, TO ADJOURN THE MEETING AT
11:25 A.M. AYES-ALL. MOTION CARRIED.

Laurel J. Breuker

LAUREL J. BREUKER
NEWAYGO COUNTY CLERK

/s/

ADAM WRIGHT, CHAIRMAN
NEWAYGO COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 10, 2009