



NEWAYGO COUNTY BOARD OF COMMISSIONERS  
1087 NEWELL STREET, WHITE CLOUD, MI 49349

DECEMBER 12, 2007

Meeting called to order by Chairman Adam Wright at 9:33 A.M.

Prayer by Newaygo County Clerk, Laurel J. Breuker.

Pledge of Allegiance to the Flag led by Commissioner Bird.

PRESENT: Julia Bird; Patrick Gardner; Stanley Nieboer; Daniel Powell;  
Charles Trapp; Robert VanBelzen; Adam Wright

07-518

MOTION BY POWELL, SECONDED BY VANBELZEN, TO APPROVE THE AGENDA OF DECEMBER 12, 2007. AYES-ALL. MOTION CARRIED.

07-519

MOTION BY NIEBOER, SECONDED BY BIRD, TO APPROVE THE BOARD OF COMMISSION MEETING MINUTES OF NOVEMBER 28, 2007. AYES-ALL. MOTION CARRIED.

Interviews were held for appointments to the Board of Public Works, Brownfield Authority Board, Parks Commission, and Planning/Zoning Commission.

PUBLIC HEARING: Chairman Wright declared the Public Hearing on the Michigan State Housing Authority CDBG (Community Development Block Grant) Funding open at 10:20 A.M. Housing Coordinator, Luann Cruzan, explained the purpose of the public hearing is to consider a proposed application for \$225,000.00 to be submitted to the Michigan State Housing Development Authority for Community Development Block Grant funding to assist low to moderate income homeowners with financing and housing repairs. Ms. Cruzan informed the Board that following publication no written comments were received. No public comment was received. The Public Hearing was declared closed at 10:30 A.M.

07-510-1

MOTION BY POWELL, SECONDED BY VANBELZEN, TO APPROVE RESOLUTION #12-036-07 TO EXECUTE THE APPLICATION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) COUNTY ALLOCATION GRANT AND AUTHORIZE THE CHAIRMAN OF THE BOARD TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

COMMITTEE REPORT/FINANCE/POWELL

07-514

MOTION BY POWELL, SECONDED BY BIRD, TO APPROVE THE SEMI-MONTHLY DETAIL ANALYSIS DATED DECEMBER 5, 2007, CHECK #40246 THROUGH CHECK #40446, FOR A TOTAL AMOUNT OF \$117,796.68. AYES-ALL. MOTION CARRIED.

07-515

MOTION BY POWELL, SECONDED BY TRAPP, TO APPROVE RESOLUTION #12-037-07 IMPLEMENTING 2008 WAGE INCREASES FOR APPOINTED DEPARTMENT HEADS AND UNCLASSIFIED EMPLOYEES. ROLL CALL VOTE: NIEBOER-AYE, GARDNER-AYE, POWELL-AYE, TRAPP-AYE, BIRD-AYE, VANBELZEN-AYE, WRIGHT-AYE. MOTION CARRIED.

07-516

MOTION BY POWELL, SECONDED BY GARDNER, TO APPROVE THE JOB DESCRIPTION AND RECOMMENDATION FROM MICHIGAN MUNICIPAL LEAGUE (MML) CONCERNING THE CHIEF BUILDING OFFICIAL AND AMEND THE BUILDING SAFETY & PERMITS DEPARTMENT'S MANNING TABLE AS FOLLOWS:

JOB TITLE: CHIEF BUILDING OFFICIAL  
POSITION NUMBER: 3710001  
PAY GRADE: 11 9  
EMPLOYEE GROUP: ~~DEPARTMENT HEAD~~ UNCLASSIFIED  
FTE: 40  
EMPLOYMENT STATUS: FULL-TIME  
ACCOUNT NUMBER: 249-371 35% (BUILDING)  
249-372 15% (ELECTRICAL)  
249-373 10% (MECHANICAL)  
249-374 30% (HOUSE NUMBERING)  
249-375 8% (PLUMBING)  
249-380 2% (BUILDING DEMOLITION)  
EXPIRATION DATE: N/A  
AYES-ALL. MOTION CARRIED.

MISCELLANEOUS COMMITTEE REPORT/VANBELZEN

07-520

MOTION BY VANBELZEN, SECONDED BY NIEBOER, TO APPROVE RESOLUTION #12-038-07 HONORING THE RETIREMENT OF PATRICK M. O'NEIL, CHIEF PROBATION OFFICER. AYES-ALL. MOTION CARRIED.

ADMINISTRATOR'S REPORT/LAKE - The Administrator provided the following informational items: 1) the County Brownfield Authority has received a \$100,000.00 grant from the Fremont Area Community Foundation to help develop a plan for the Brownfield Authority to work with local units of government and possibly three pilot programs; 2) a meeting with Lake County is scheduled to occur regarding the possibility of collaboration on 9-1-1; 3) the County Christmas party, paid for with no taxpayer dollars, is scheduled to occur at the Red Anchor on December 21<sup>st</sup> at 12:30 P.M.; and 4) the audit is wrapping up and expect management discussion and analysis completed by early to mid next week.

