



NEWAYGO COUNTY BOARD OF COMMISSIONERS
1087 NEWELL STREET, WHITE CLOUD, MI 49349

SEPTEMBER 26, 2007

Meeting called to order by Chairman Adam Wright at 9:33 A.M.

Prayer by Newaygo County Clerk, Laurel J. Breuker.

Pledge of Allegiance to the Flag led by Commissioner Gardner.

PRESENT: Julia Bird; Patrick Gardner; Stanley Nieboer; Daniel Powell;
Charles Trapp; Robert VanBelzen; Adam Wright

CORRESPONDENCE: Newaygo County Clerk, Laurel J. Breuker, read a thank you card addressed to the Board of Commissioners from Chief Deputy Clerk, Pamela A. Rolfe, expressing appreciation for the Board's thoughtfulness.

07-415

MOTION BY POWELL, SECONDED BY NIEBOER, TO APPROVE THE AGENDA OF SEPTEMBER 26, 2007, WITH THE ADDITION OF CLOSED SESSION MINUTES FOLLOWING APPROVAL OF THE REGULAR MINUTES. AYES-ALL. MOTION CARRIED.

07-416

MOTION BY NIEBOER, SECONDED BY TRAPP, TO APPROVE THE BOARD OF COMMISSION MEETING MINUTES OF SEPTEMBER 12, 2007. AYES-ALL. MOTION CARRIED.

07-417

MOTION BY POWELL, SECONDED BY VANBELZEN, TO APPROVE THE BOARD OF COMMISSION MEETING CLOSED SESSION MINUTES OF SEPTEMBER 12, 2007. AYES-ALL. MOTION CARRIED.

APPOINTMENTS/COMMISSION ON AGING BOARD

07-418

MOTION BY GARDNER, SECONDED BY BIRD, TO PLACE THE NAMES OF JEAN CRABTREE, RICHARD HARROUN, LISA MUNIZ, AND ELIZABETH PACYGA IN NOMINATION FOR THE COMMISSION ON AGING BOARD FOR THREE (3) 3-YEAR TERMS EXPIRING SEPTEMBER 30, 2010. AYES-ALL. MOTION CARRIED.

ROLL CALL VOTE:

POWELL	CRABTREE	HARROUN	MUNIZ	
TRAPP	CRABTREE	HARROUN		PACYGA
GARDNER	CRABTREE	HARROUN		PACYGA
BIRD	CRABTREE	HARROUN		PACYGA
VANBELZEN	CRABTREE	HARROUN		PACYGA
NIEBOER	CRABTREE	HARROUN		PACYGA
WRIGHT	CRABTREE	HARROUN		PACYGA

Jean Crabtree, Richard Harroun, and Elizabeth Pacyga are appointed to the Commission on Aging Board for three (3) three-year terms expiring September 30, 2010.

PRESENTATION/HEARTLAND HOSPICE - An overview on Heartland Hospice was provided by Kristin March, Volunteer Coordinator, and Melissa Higgins, RN, Patient Care Coordinator. Hospice is about quality of living; providing a person with comfort care versus curative care and focusing on every aspect of an individual's needs. Payment for hospice care is made primarily through Medicare, but can also be provided through Medicaid and private insurance. A person is eligible for hospice care when a terminal diagnosis is given and the focus of care is comfort and no longer a cure.

COMMITTEE REPORT/PUBLIC SAFETY/JUDICIAL/NIEBOER - No report.

COMMITTEE REPORT/HEALTH EDUCATION & HUMAN SERVICES/BIRD - No report.

COMMITTEE REPORT/FINANCE/POWELL

07-393-1

MOTION BY POWELL, SECONDED BY GARDNER, TO FUND THE LAND USE EDUCATOR POSITION THROUGH SEPTEMBER 30, 2010, IN THE AMOUNTS OF \$33,157.34 FOR 2008, \$34,368.33 FOR 2009, AND \$35,574.33 FOR 2010, AND AUTHORIZE THE BOARD CHAIRMAN TO SIGN THE MEMORANDUM OF AGREEMENT. THESE FUNDS ARE CONTINGENT UPON A 50% MATCH FROM THE FREMONT AREA COMMUNITY FOUNDATION AND AN ANNUAL BUDGETARY APPROPRIATION. AYES-5, NAYS-BIRD AND TRAPP. MOTION CARRIED.

07-394-1

MOTION BY POWELL, SECONDED BY BIRD, TO APPROVE THE COUNTY'S APPLICATION AND APPOINT THE ADMINISTRATOR AS NEWAYGO COUNTY'S AUTHORIZED REPRESENTATIVE FOR MEDICARE AND MEDICAID SERVICES FOR THE RETIREE DRUG SUBSIDY. AYES-ALL. MOTION CARRIED.

07-397-1

MOTION BY POWELL, SECONDED BY TRAPP, TO EXTEND A GRANT TO LAKE HAVEN IN THE AMOUNT OF \$7,500.00, TO BE MATCHED BY THE FREMONT AREA COMMUNITY FOUNDATION, FOR SPAYING AND NEUTERING CATS AND DOGS OF LOW-INCOME NEWAYGO COUNTY RESIDENTS AND AUTHORIZE THE BOARD CHAIRMAN TO SIGN THE GRANT CONTRACT. THE GRANT WILL EXPIRE ON SEPTEMBER 30, 2008. AYES-ALL. MOTION CARRIED.

07-401

MOTION BY POWELL, SECONDED BY VANBELZEN, TO APPROVE THE SEMI-MONTHLY DETAIL ANALYSIS DATED SEPTEMBER 21, 2007, CHECK #38263 THROUGH CHECK #38460, FOR A TOTAL AMOUNT OF \$207,437.90.

07-401-1

MOTION BY GARDNER, SECONDED BY BIRD, TO AMEND MOTION #07-401 BY AMENDING THE TOTAL AMOUNT TO \$206,535.60. AYES-ALL. MOTION CARRIED.

VOTE ON MOTION #07-401, AS AMENDED:

TO APPROVE THE SEMI-MONTHLY DETAIL ANALYSIS DATED SEPTEMBER 21, 2007, CHECK #38263 THROUGH CHECK #38460, FOR A TOTAL AMOUNT OF \$206,535.60.

AYES-ALL. MOTION CARRIED.

07-402

MOTION BY POWELL, SECONDED BY GARDNER, TO RATIFY THE AUGUST 2007 MONTHLY CHECK REGISTER IN THE AMOUNT OF \$3,386,905.77. AYES-ALL. MOTION CARRIED.

07-403

MOTION BY POWELL, SECONDED BY VANBELZEN, TO APPROVE THE NEWAYGO COUNTY BUDGET REPORT FOR THE MONTH OF AUGUST 2007 WITH BUDGET AMENDMENTS AND TRANSFERS AS PRESENTED. AYES-ALL. MOTION CARRIED.

07-404

MOTION BY POWELL, SECONDED BY TRAPP, TO APPROVE THE CASH TRANSFER IN THE AMOUNT OF \$35,669.00 FROM THE DRAIN MAINTENANCE FUND (FUND 638) TO THE GENERAL FUND (FUND 101) FOR THE 4TH QUARTER OF FY 2007. AYES-ALL. MOTION CARRIED.

07-405

MOTION BY POWELL, SECONDED BY GARDNER, TO ACCEPT THE FY 2007 NUTRITION CONTRACT AMENDMENT FROM THE AREA AGENCY ON AGING OF WESTERN MICHIGAN FOR THE FINAL ALLOCATION OF NSIP (NUTRITION SERVICE INCENTIVE PROGRAM) DOLLARS FOR THE COMMISSION ON AGING MEAL PROGRAMS AND TO AUTHORIZE THE CHAIRMAN OF THE BOARD TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

07-406

MOTION BY POWELL, SECONDED BY GARDNER, TO APPROVE THE JOB DESCRIPTION AND THE RECOMMENDATION FROM MML (MICHIGAN MUNICIPAL LEAGUE) CONCERNING THE VETERANS AFFAIRS SERVICE OFFICER POSITION; ALSO TO APPROVE THE FOLLOWING AMENDMENT TO THE VETERANS AFFAIRS MANNING TABLE:

JOB TITLE:	SERVICE OFFICER	
POSITION NUMBER:	6810001	
PAY GRADE:	\$14.1140/HR	5
EMPLOYEE GROUP:	PART-TIME	UNCLASSIFIED
FTE:	20	40
EMPLOYMENT STATUS:	PART-TIME	FULL-TIME
ACCOUNT NUMBER:	293 681	
EXPIRATION DATE:	N/A	

AYES-ALL. MOTION CARRIED.

07-407

MOTION BY POWELL, SECONDED BY TRAPP, TO APPROVE THE JOB DESCRIPTIONS AND RECOMMENDATIONS FROM MML (MICHIGAN MUNICIPAL LEAGUE) CONCERNING THE DEPUTY COUNTY TREASURER AND ACCOUNT CLERK I POSITIONS WITHIN THE COUNTY TREASURER'S OFFICE. BASED UPON THE RESULTS OF MML'S EVALUATIONS, A DIFFERENT PAY GRADE PLACEMENT WAS NOT RECOMMENDED FOR EITHER POSITION. AYES-ALL. MOTION CARRIED.

07-408

MOTION BY POWELL, SECONDED BY GARDNER, TO APPROVE THE JOB DESCRIPTION AND THE RECOMMENDATION FROM MML (MICHIGAN MUNICIPAL LEAGUE) CONCERNING THE ACCOUNT CLERK II POSITION; ALSO TO APPROVE THE FOLLOWING AMENDMENT TO THE COUNTY TREASURER'S MANNING TABLE:

JOB TITLE: ~~ACCOUNT CLERK~~ ACCOUNT CLERK II
POSITION NUMBER: 2530004
PAY GRADE: 3 4
EMPLOYEE GROUP: TEAMSTERS LOCAL 214
FTE: 40
EMPLOYMENT STATUS: FULL-TIME
ACCOUNT NUMBER: 101 253
EXPIRATION DATE: N/A

THE IMPLEMENTATION OF THE PAY GRADE AND TITLE CHANGE IS CONTINGENT UPON THE UNION'S APPROVAL. AYES-ALL. MOTION CARRIED.

07-409

MOTION BY POWELL, SECONDED BY BIRD, TO APPROVE THE JOB DESCRIPTION AND THE RECOMMENDATION FROM MML (MICHIGAN MUNICIPAL LEAGUE) CONCERNING THE ACCOUNT CLERK III POSITION; ALSO TO APPROVE THE FOLLOWING AMENDMENT TO THE COUNTY TREASURER'S MANNING TABLE:

JOB TITLE: ~~ACCOUNT CLERK II~~ ACCOUNT CLERK III
POSITION NUMBER: 2530003
PAY GRADE: 4 5
EMPLOYEE GROUP: TEAMSTERS LOCAL 214
FTE: 40
EMPLOYMENT STATUS: FULL-TIME
ACCOUNT NUMBER: 101 253
EXPIRATION DATE: N/A

THE IMPLEMENTATION OF THE PAY GRADE AND TITLE CHANGE IS CONTINGENT UPON THE UNION'S APPROVAL. AYES-ALL. MOTION CARRIED.

07-410

MOTION BY POWELL, SECONDED BY TRAPP, TO AUTHORIZE THE ADMINISTRATOR TO SUBMIT A LETTER OF UNDERSTANDING TO TEAMSTERS LOCAL 214 REQUESTING THEIR ACCEPTANCE OF MICHIGAN MUNICIPAL LEAGUE'S RECOMMENDATIONS CONCERNING THE ACCOUNT CLERKS II AND III IN THE COUNTY TREASURER'S OFFICE. AYES-ALL. MOTION CARRIED.

07-411

MOTION BY POWELL, SECONDED BY BIRD, TO ALLOW CHAD PALMITER TO PURCHASE FIVE (5) YEARS OF GENERIC RETIREMENT SERVICE TO BE COUNTED TOWARDS HIS PENSION PLAN (MERS DEFINED BENEFIT, B4) IN THE AMOUNT OF \$33,975.00, AND AUTHORIZE THE BOARD CHAIRMAN TO SIGN THE ESTIMATED ACTUARIAL COST OF ADDITIONAL CREDITED SERVICE CALCULATED ON AUGUST 1, 2007. AYES-ALL. MOTION CARRIED.

07-412

MOTION BY POWELL, SECONDED BY BIRD, TO APPROVE RESOLUTION #09-031-07 TO ADVOCATE FOR PRIORITIZATION OF PUBLIC HEALTH SERVICES WHEN THE STATE'S SHARE OF THE COST IS LESS THAN 50% FOR THE SERVICES. AYES-ALL. MOTION CARRIED.

07-413

MOTION BY POWELL, SECONDED BY TRAPP, TO CONTRIBUTE \$10,000.00 TO THE CAPITAL IMPROVEMENT PROJECT AT THE NEWAYGO COUNTY SPORTS PARK AND ADJOINING TRAIL SYSTEM. CONTRIBUTION IS CONTINGENT ON THE NEWAYGO COUNTY RECREATION AUTHORITY'S ABILITY TO SECURE A GRANT FROM THE FREMONT AREA COMMUNITY FOUNDATION TO FUND THE REMAINDER OF THE PROJECT; MONEY TO COME FROM 695-890-955150 (RESERVE FOR OPERATIONAL CONTINGENCIES). AYES-ALL. MOTION CARRIED.

MISCELLANEOUS COMMITTEE REPORT/BIRD - Reported that discussion has occurred on the possibility of a change in the meeting day and time for the Health, Education & Human Services Committee to the first Wednesday at 11:00 A.M.; a motion may be forthcoming to make that change.

MISCELLANEOUS COMMITTEE REPORT/VANBELZEN - Attended the Mid-South Substance Abuse Commission meeting last week.

ADMINISTRATOR'S REPORT/LAKE - The Administrator provided the following informational items: 1) Three vehicles have been purchased by Administration from the Sheriff Department, one of which has been transferred to Parks; 2) Attended the MERS conference; 3) Applications for the IT Director position are being reviewed; 4) The Local Emergency Planning Team (LEPT) met last week to discuss procedures for requesting grant funding from the federal government; 5) The Community Mental Health project is being finalized; 6) The Brownfield Authority Board has passed grant requests that will be brought to the Physical & Economic Development Committee later today; and 7) A meeting is scheduled to occur today to finalize all of the budget amendments for the 2007 fiscal year.

MISCELLANEOUS/TRAPP - Attended a meeting at the hospital with the Lilley-Merrill First Responders.

07-419

MOTION BY POWELL, SECONDED BY VANBELZEN, TO ADJOURN THE MEETING AT 10:35 A.M. AYES-ALL. MOTION CARRIED.

LAUREL J. BREUKER
NEWAYGO COUNTY CLERK

ADAM WRIGHT, CHAIRMAN
NEWAYGO COUNTY BOARD OF COMMISSIONERS