



NEWAYGO COUNTY BOARD OF COMMISSIONERS  
1087 NEWELL STREET, WHITE CLOUD, MI 49349

MAY 23, 2007

Meeting called to order by Chairman Adam Wright at 9:31 A.M.

Prayer by Newaygo County Clerk, Laurel J. Breuker.

Pledge of Allegiance to the Flag led by Commissioner Trapp.

PRESENT: Julia Bird; Patrick Gardner; Stanley Nieboer; Daniel Powell;  
Charles Trapp; Robert VanBelzen; Adam Wright

CORRESPONDENCE: Newaygo County Clerk, Laurel J. Breuker, read correspondence received from the Michigan Association of Counties expressing appreciation of the Board of Commission Resolution #05-015-07 supporting Senate Bills 410 and 411 and Resolution #05-016-07 opposing reduction in the Liquor Tax Funds. Ms. Breuker also read correspondence, which was delivered to her office and addressed to the Board from Circle Creek Heating & Cooling expressing concerns on the HVAC mechanical equipment at the new Mental Health Building Addition.

07-228

MOTION BY POWELL, SECONDED BY VANBELZEN, TO APPROVE THE AGENDA OF MAY 23, 2007. AYES-ALL. MOTION CARRIED.

07-229

MOTION BY NIEBOER, SECONDED BY POWELL, TO APPROVE THE BOARD OF COMMISSION MEETING MINUTES OF MAY 9, 2007. AYES-ALL. MOTION CARRIED.

A presentation was provided by Mr. Gary VanNorman, Executive Director of Mid-South Substance Abuse Commission. Mr. VanNorman reported that the purpose of Mid-South Substance Abuse Commission is to develop and administer resources that prevent and reduce the abuse of alcohol and other drugs. The goal is to assure availability of quality services for prevention, intervention, assessment and treatment. A financial overview was provided; no increases in federal or state funding have occurred in the last 14 years.

07-230

MOTION BY VANBELZEN, SECONDED BY NIEBOER, TO APPROVE RESOLUTION #05-017-07 RECOGNIZING DEPUTY JOHN R. SUTTON FOR HIS YEARS OF SERVICE TO THE COUNTY OF NEWAYGO. AYES-ALL. MOTION CARRIED.

COMMITTEE REPORT/FINANCE/POWELL

07-202-1

MOTION BY POWELL, SECONDED BY NIEBOER, TO APPROVE THE GRANT AGREEMENT WITH THE FREMONT AREA COMMUNITY FOUNDATION FOR \$2,100.00 TO PURCHASE THE McGRUFF THE CRIME DOG EDUCATION TOOL AND TO AUTHORIZE THE CHAIRMAN OF THE BOARD AND THE COUNTY ADMINISTRATOR TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

07-203-1

MOTION BY POWELL, SECONDED BY NIEBOER, TO APPROVE A GRANT PROGRAM TO UTILIZE \$15,000.00 OF THE SPAY/NEUTER FUND TO HAVE ANIMALS SPAYED OR NEUTERED FOR LOW INCOME CITIZENS OF NEWAYGO COUNTY AND TO AUTHORIZE THE BOARD CHAIRMAN TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

07-207-1

MOTION BY POWELL, SECONDED BY VANBELZEN, TO APPROVE \$2,082.00 FOR LOCAL MATCH FUNDS TO BE PAID TO AREA AGENCY ON AGING OF WESTERN MICHIGAN, INC., BEFORE OCTOBER 15, 2007; MONEY TO COME FROM 295-672-670-9584 (COMMISSION ON AGING ADMINISTRATION EXPENSE). AYES-ALL. MOTION CARRIED.

07-208-1

MOTION BY POWELL, SECONDED BY BIRD, TO APPROVE THE MEDICAL EXAMINER'S AGREEMENT AND AUTHORIZE THE COUNTY ADMINISTRATOR TO NEGOTIATE FINAL TERMS AND SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS TO EFFECTUATE THE AGREEMENT. AYES-ALL. MOTION CARRIED.

07-216

MOTION BY POWELL, SECONDED BY VANBELZEN, TO APPROVE THE SEMI-MONTHLY DETAIL ANALYSIS DATED MAY 16, 2007, CHECK #34960 THROUGH CHECK #35160, FOR A TOTAL AMOUNT OF \$489,214.60. AYES-ALL. MOTION CARRIED.

07-217

MOTION BY POWELL, SECONDED BY GARDNER, TO RATIFY THE APRIL 2007 MONTHLY CHECK REGISTER IN THE AMOUNT OF \$3,471,629.90. AYES-ALL. MOTION CARRIED.

07-218

MOTION BY POWELL, SECONDED BY TRAPP, TO APPROVE THE NEWAYGO COUNTY BUDGET REPORT FOR THE MONTH OF APRIL 2007 WITH BUDGET AMENDMENTS AND TRANSFERS AS PRESENTED. AYES-ALL. MOTION CARRIED.

07-219

MOTION BY POWELL, SECONDED BY VANBELZEN, TO ADOPT THE 2007-2008 COUNTY OF NEWAYGO BUDGET CALENDAR. AYE-ALL. MOTION CARRIED.

07-220

MOTION BY POWELL, SECONDED BY GARDNER, TO ENTER INTO THE LEASE AGREEMENT DATED APRIL 12, 2007, BETWEEN THE NEWAYGO COUNTY PARKS AND

RECREATION COMMISSION (NCPRC) AND THE NEWAYGO COMMUNITY RECREATION AUTHORITY (NCRA). AYES-ALL. MOTION CARRIED.

07-221

MOTION BY POWELL, SECONDED BY GARDNER, TO APPROVE THE RECOMMENDATION FROM MML (MICHIGAN MUNICIPAL LEAGUE) CONCERNING THE MAINTENANCE WORKER I POSITION AND AMEND THE BUILDING & GROUNDS MANNING TABLE AS FOLLOWS:

JOB TITLE: ~~MAINTENANCE TECHNICIAN~~ MAINTENANCE WORKER I  
POSITION NUMBER: 2650005  
PAY GRADE: 5 3  
EMPLOYEE GROUP: TEAMSTERS LOCAL 214  
FTE: 40  
EMPLOYMENT STATUS: FULL-TIME  
ACCOUNT NUMBER: 631-265-80 20% 631-265-81 25%  
631-265-82 3% 631-265-83 3%  
631-265-84 4% 631-265-86 10%  
631-265-87 10% 631-265-88 15%  
631-265-89 10%

EXPIRATION DATE: N/A  
AYES-ALL. MOTION CARRIED.

07-222

MOTION BY POWELL, SECONDED BY TRAPP, TO APPROVE THE RECOMMENDATION FROM MML (MICHIGAN MUNICIPAL LEAGUE) CONCERNING THE MAINTENANCE WORKER II POSITION AND AMEND THE BUILDING & GROUNDS MANNING TABLE AS FOLLOWS:

JOB TITLE: ~~MAINTENANCE TECHNICIAN~~ MAINTENANCE WORKER II  
POSITION NUMBER: 2650006  
PAY GRADE: 5 4  
EMPLOYEE GROUP: TEAMSTERS LOCAL 214  
FTE: 40  
EMPLOYMENT STATUS: FULL-TIME  
ACCOUNT NUMBER: 631-265-80 20% 631-265-81 25%  
631-265-82 3% 631-265-83 3%  
631-265-84 4% 631-265-86 10%  
631-265-87 10% 631-265-88 15%  
631-265-89 10%

EXPIRATION DATE: N/A  
AYES-ALL. MOTION CARRIED.

07-223

MOTION BY POWELL, SECONDED BY VANBELZEN, TO APPROVE THE RECOMMENDATION FROM MML (MICHIGAN MUNICIPAL LEAGUE) CONCERNING THE MAINTENANCE WORKER II (PARKS) POSITION AND AMEND THE BUILDING & GROUNDS MANNING TABLE AS FOLLOWS:

JOB TITLE: ~~MAINTENANCE TECHNICIAN~~ MAINTENANCE WORKER II (PARKS)  
POSITION NUMBER: 2650003  
PAY GRADE: 5 4  
EMPLOYEE GROUP: TEAMSTERS LOCAL 214  
FTE: 40  
EMPLOYMENT STATUS: FULL-TIME

ACCOUNT NUMBER: 208-751-71 65%  
208-751-72 35%  
EXPIRATION DATE: N/A  
AYES-ALL. MOTION CARRIED.

07-224

MOTION BY POWELL, SECONDED BY BIRD, TO APPROVE THE RECOMMENDATION FROM MML (MICHIGAN MUNICIPAL LEAGUE) CONCERNING THE ASSISTANT MAINTENANCE SUPERVISOR'S POSITION AND AMEND THE BUILDING & GROUNDS MANNING TABLE AS FOLLOWS:

JOB TITLE: ASSISTANT MAINTENANCE SUPERVISOR  
POSITION NUMBER: 2650002  
PAY GRADE: 5 6  
EMPLOYEE GROUP: TEAMSTERS LOCAL 214  
FTE: 40  
EMPLOYMENT STATUS: FULL-TIME  
ACCOUNT NUMBER: 631-265-80 20% 631-265-81 25%  
631-265-82 3% 631-265-83 3%  
631-265-84 4% 631-265-86 10%  
631-265-87 10% 631-265-88 15%  
631-265-89 10%  
EXPIRATION DATE: N/A  
AYES-ALL. MOTION CARRIED.

07-225

MOTION BY POWELL, SECONDED BY TRAPP, TO APPROVE THE RECOMMENDATION FROM MML (MICHIGAN MUNICIPAL LEAGUE) CONCERNING THE MAINTENANCE SUPERVISOR'S POSITION AND AMEND THE BUILDING & GROUNDS MANNING TABLE AS FOLLOWS:

JOB TITLE: MAINTENANCE SUPERVISOR  
POSITION NUMBER: 2650001  
PAY GRADE: 9 10  
EMPLOYEE GROUP: DEPARTMENT HEAD  
FTE: 40  
EMPLOYMENT STATUS: FULL-TIME  
ACCOUNT NUMBER: 631-265-80 20% 631-265-81 25%  
631-265-82 3% 631-265-83 3%  
631-265-84 4% 631-265-86 10%  
631-265-87 10% 631-265-88 15%  
631-265-89 10%  
EXPIRATION DATE: N/A  
AYES-ALL. MOTION CARRIED.

07-226

MOTION BY POWELL, SECONDED BY GARDNER, TO APPROVE THE MILEAGE REIMBURSEMENT POLICY FOR COMMITTEE AND BOARD MEMBERS INCLUDING COUNTY COMPONENT UNITS EFFECTIVE JUNE 1, 2007. AYES-ALL. MOTION CARRIED.

MISCELLANEOUS COMMITTEE REPORT/GARDNER - The Physical & Economic Development Committee meeting scheduled to occur today has been canceled.

ADMINISTRATOR'S REPORT/LAKE  
07-231

MOTION BY POWELL, SECONDED BY GARDNER, TO AUTHORIZE THE CHAIR OF THE BOARD AND ADMINISTRATOR TO EXECUTE A LETTER OF UNDERSTANDING BETWEEN THE COUNTY OF NEWAYGO AND TEAMSTERS LOCAL 214 CONCERNING THE FOLLOWING MAINTENANCE DEPARTMENT POSITIONS: ASSISTANT MAINTENANCE SUPERVISOR, MAINTENANCE WORKER I, MAINTENANCE WORKER II, AND MAINTENANCE WORKER II (PARKS). AYES-ALL. MOTION CARRIED.

The Administrator provided the following informational items: 1) an expression of appreciation was issued to Teamsters 214 for working with Administration and assisting in the alleviation of a lay-off in the Building Safety & Permits Department; 2) the first Brownfield Authority Board meeting is tentatively scheduled for June 21<sup>st</sup>; 3) fire extinguisher training for county employees is scheduled to occur at various times today; 4) a meeting on the progress of the Community Mental Health Building Project is scheduled for noon today; and 5) a letter has been submitted from the Administrator to local area papers regarding the Public Act 2 proposed cuts for Newaygo County, which would create a \$75,000.00 shortfall in the General Fund budget.

MISCELLANEOUS/NIEBOER - Attended the Michigan Northern Counties Association meeting in Grayling on May 21<sup>st</sup>.

MISCELLANEOUS/BIRD - Expressed appreciation to Holly Moon and all county employees participating in the March of Dimes Walk America for raising approximately \$910.00 for the Newaygo County team. Attended the Commission on Aging Board meeting this week.

MISCELLANEOUS/WRIGHT - Also thanked the county employees for participating in the March of Dimes and the Treasurer, Holly Moon, for her leadership in this endeavor. Attended the Local Government Collaboration Conference last week. The Board of Commissioners will be hosting a cookout for the county employees on June 22<sup>nd</sup>; no county tax dollars will be utilized.

07-232

MOTION BY POWELL, SECONDED BY VANBELZEN, TO ADJOURN THE MEETING AT 10:20 A.M. AYES-ALL. MOTION CARRIED.

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LAUREL J. BREUKER  
NEWAYGO COUNTY CLERK

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ADAM WRIGHT, CHAIRMAN  
NEWAYGO COUNTY BOARD OF COMMISSIONERS