



NEWAYGO COUNTY BOARD OF COMMISSIONERS  
1087 NEWELL STREET, WHITE CLOUD, MI 49349

JANUARY 25, 2006

Meeting called to order by Chairman James Maike, Jr., at 9:30 A.M.

Prayer by Pamela A. Rolfe, Newaygo County Chief Deputy Clerk.

Pledge of Allegiance to the Flag led by Commissioner Fulton.

PRESENT: Rosswell Fulton, Jr.; James Maike, Jr.; Stanley Nieboer;  
Daniel Powell; Timothy Purcell; Ronald Sanders; Adam Wright

06-041

MOTION BY POWELL, SECONDED BY NIEBOER, TO APPROVE THE AGENDA OF  
JANUARY 25, 2006. AYES-ALL. MOTION CARRIED.

06-042

MOTION BY FULTON, SECONDED BY SANDERS, TO APPROVE THE BOARD OF  
COMMISSIONERS' MEETING MINUTES OF JANUARY 11, 2006. AYES-ALL. MOTION  
CARRIED.

COMMITTEE REPORT/FINANCE/WRIGHT

06-021-1

MOTION BY FINANCE COMMITTEE, SECONDED BY POWELL, TO SEND THE JOB  
DESCRIPTION FOR AN UPGRADE OF A CLERICAL POSITION TO OFFICE MANAGER IN  
THE SHERIFF'S DEPARTMENT TO MICHIGAN MUNICIPAL LEAGUE (MML) FOR  
CLASSIFICATION AND RATE OF PAY.

06-021-2

MOTION BY WRIGHT, SECONDED BY NIEBOER, TO AMEND MOTION #06-021-1 BY  
ADDING, "MONEY TO COME FROM ACCOUNT NUMBER 101-301-808.1." AYES-ALL.  
MOTION CARRIED.

VOTE ON MOTION #06-021-1, AS AMENDED:

TO SEND THE JOB DESCRIPTION FOR AN UPGRADE OF A CLERICAL  
POSITION TO OFFICE MANAGER IN THE SHERIFF'S DEPARTMENT TO  
MICHIGAN MUNICIPAL LEAGUE (MML) FOR CLASSIFICATION AND RATE  
OF PAY; MONEY TO COME FROM ACCOUNT NUMBER 101-301-808.1.

AYES-ALL. MOTION CARRIED.

06-022

MOTION BY FINANCE COMMITTEE, SECONDED BY NIEBOER, TO APPROVE THE  
PAYMENT OF \$3,262.50 FOR COMPENSATION AND \$1,057.05 FOR MILEAGE,

TOTALING \$4,319.55, TO HARRY B. JOHNSON FOR HIS SERVICES AS THE NEWAYGO COUNTY JUNK ORDINANCE ENFORCEMENT OFFICER. AYES-ALL. MOTION CARRIED.

06-023

MOTION BY FINANCE COMMITTEE, SECONDED BY PURCELL, TO APPROVE THE INDEPENDENT CONTRACT BETWEEN THE COUNTY OF NEWAYGO AND HARRY B. JOHNSON FOR JUNK ORDINANCE ENFORCEMENT, AMENDING THE RATE OF PAY TO \$8.00 PER HOUR AND AMENDING STEP FOUR OF EXHIBIT A TO READ, "THE OWNER/OCCUPANT WILL BE CONTACTED BY THE COUNTY JUNK ORDINANCE ENFORCEMENT OFFICER BY CERTIFIED LETTER BEFORE A VISUAL INSPECTION OF THE PREMISES IN QUESTION HAS TAKEN PLACE BY THE OFFICER *WITHIN TEN BUSINESS DAYS OF RECEIVING THE COMPLAINT FROM THE TOWNSHIP, CITY OR VILLAGE,*" AND STEP FIVE OF EXHIBIT A TO READ, "THE COUNTY JUNK ORDINANCE OFFICER WILL AVAIL HIMSELF TO THE OWNER/OCCUPANT SO THAT A VISUAL INSPECTION CAN BE MADE IN A TIMELY MANNER *WITHIN TEN DAYS OF THE LETTER BEING SENT.* A REPORT OF INSPECTION MADE/OR DENIAL THEREOF WILL BE SUBMITTED TO THE ADMINISTRATOR AND TOWNSHIP, CITY OR VILLAGE REPRESENTATIVE IN THAT SAME TEN DAY PERIOD", AND AUTHORIZE THE ADMINISTRATOR TO EXECUTE ANY AND ALL OF THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

06-026

MOTION BY FINANCE COMMITTEE, SECONDED BY POWELL, TO APPROVE THE NEW RATES FOR WEIGHT WATCHERS FOR 12 WEEKS. AYES-ALL. MOTION CARRIED.

06-027

MOTION BY FINANCE COMMITTEE, SECONDED BY POWELL, TO APPROVE THE PROPOSED FEE STRUCTURE FOR THE REGISTER OF DEEDS' OFFICE OF \$350.00 PER TITLE COMPANY FOR MONTHLY SERVICE AND A COPY FEE OF \$1.00 PER PAGE. AYES-ALL. MOTION CARRIED.

06-030-1

MOTION BY FINANCE COMMITTEE, SECONDED BY FULTON, TO AMEND THE EMERGENCY SERVICES DIRECTOR POSITION FROM .84 FTES (PART-TIME) TO 1.00 FTES (FULL-TIME), APPROVE THE JOB DESCRIPTION, AND SEND THE POSITION TO THE MICHIGAN MUNICIPAL LEAGUE (MML) FOR SCORING; POSITION TO BE PARTIALLY FUNDED WITH GRANTS AND TO BE RE-EVALUATED EACH FISCAL YEAR DEPENDENT UPON BUDGETARY RESOURCES.

06-030-2

MOTION BY WRIGHT, SECONDED BY FULTON, TO AMEND MOTION #06-030-1 BY ADDING, "MONEY TO COME FROM ACCOUNT NUMBER 2053-426-955 TO PAY FOR JOB SCORING." AYES-ALL. MOTION CARRIED.

VOTE ON MOTION #06-030-1, AS AMENDED:

TO AMEND THE EMERGENCY SERVICES DIRECTOR POSITION FROM .84 FTES (PART-TIME) TO 1.00 FTES (FULL-TIME), APPROVE THE JOB DESCRIPTION, AND SEND THE POSITION TO THE MICHIGAN MUNICIPAL

LEAGUE (MML) FOR SCORING; POSITION TO BE PARTIALLY FUNDED WITH GRANTS AND TO BE RE-EVALUATED EACH FISCAL YEAR DEPENDENT UPON BUDGETARY RESOURCES; MONEY TO COME FROM ACCOUNT NUMBER 2053-426-955 FOR JOB SCORING.

AYES-ALL. MOTION CARRIED.

06-031-1

MOTION BY FINANCE COMMITTEE, SECONDED BY PURCELL, TO RATIFY THE EMERGENCY MANAGEMENT PERFORMANCE GRANT BUDGET FOR THE 2006 FISCAL YEAR AND THE AUTHORIZATION OF THE CHAIRMAN OF THE BOARD AND THE ADMINISTRATOR TO SIGN ANY AND ALL OF THE NECESSARY DOCUMENTS.

AYES-ALL. MOTION CARRIED.

06-035

MOTION BY FINANCE COMMITTEE, SECONDED BY POWELL, TO RATIFY THE SEMI-MONTHLY DETAIL ANALYSIS DATED JANUARY 18, 2006, CHECK #22316 THROUGH CHECK #22529, FOR A TOTAL AMOUNT OF \$221,824.89. AYES-ALL. MOTION CARRIED.

06-036

MOTION BY FINANCE COMMITTEE, SECONDED BY SANDERS, TO RATIFY THE DECEMBER 2005 MONTHLY CHECK REGISTER IN THE AMOUNT OF \$4,018,468.70. AYES-ALL. MOTION CARRIED.

06-037

MOTION BY FINANCE COMMITTEE, SECONDED BY POWELL, TO APPROVE THE NEWAYGO COUNTY BUDGET REPORT WITH BUDGET AMENDMENTS AND TRANSFERS FOR THE MONTH OF DECEMBER 2005. AYES-ALL. MOTION CARRIED.

06-038

MOTION BY FINANCE COMMITTEE, SECONDED BY PURCELL, TO APPROVE THE FOUR (4) QUARTERLY INSTALLMENT BILLINGS FOR NEWAYGO COUNTY'S 2006 WORKERS' COMPENSATION INSURANCE. THE ESTIMATED ANNUAL COST (JANUARY THROUGH DECEMBER) WILL BE \$193,152.00 (\$48,288.00 IS DUE EACH QUARTER). MONEY TO COME FROM 696 871 9651. AYES-ALL. MOTION CARRIED.

06-039

MOTION BY FINANCE COMMITTEE, SECONDED BY POWELL, TO AUTHORIZE THE ADMINISTRATOR TO EXECUTE A REPAYMENT AGREEMENT WITH EMPLOYEE #102 FOR THE OVERPAYMENT OF \$1,300.00 OF WAGES. AYES-ALL. MOTION CARRIED.

COMMITTEE REPORT/PUBLIC SAFETY/JUDICIAL/NIEBOER - Commission Nieboer reported discussing the Emergency Services Director position with the Sheriff and the Administrator; because of restrictions on the funding, this position will be managed as in the past except for the full-time status.

MISCELLANEOUS COMMITTEE REPORT/FULTON - Attended the Mid-South Substance Abuse Commission meeting on Monday.

MISCELLANEOUS COMMITTEE REPORT/WRIGHT - Attended the MAC (Michigan Association of Counties) meeting for Economic Development and Taxation last week.

MISCELLANEOUS COMMITTEE REPORT/MAIKE - Attended the MAC (Michigan Association of Counties) Transportation meeting in Lansing on Friday; attended the Michigan Northern Counties Association meeting on Monday.

ADMINISTRATOR'S REPORT/LAKE - Administrator Lake reported that Deputy Administrator Gracik has been working diligently on meeting the deadline for the grant through Emergency Services, and a meeting is scheduled to occur on finalization of the tax levy for the bond debt.

MISCELLANEOUS/WRIGHT - The Finance Committee meeting on February 15<sup>th</sup> will start at 8:30 A.M. instead of 9:30 A.M. A meeting change notice will be posted.

06-043

MOTION BY WRIGHT, SECONDED BY POWELL, TO GO INTO CLOSED SESSION AT 9:53 A.M. TO DISCUSS THE ADMINISTRATOR'S EVALUATION PER THE REQUEST OF THE EMPLOYEE. ROLL CALL VOTE: PURCELL-AYE, NIEBOER-AYE, FULTON-AYE, POWELL-AYE, SANDERS-AYE, WRIGHT-AYE, MAIKE-AYE. MOTION CARRIED.

06-044

MOTION BY WRIGHT, SECONDED BY SANDERS, TO RETURN TO OPEN SESSION AT 11:21 A.M. AYES-ALL. MOTION CARRIED.

06-045

MOTION BY PURCELL, SECONDED BY POWELL, TO ADJOURN THE MEETING AT 11:22 A.M. AYES-ALL. MOTION CARRIED.

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LAUREL J. BREUKER  
NEWAYGO COUNTY CLERK

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JAMES MAIKE, JR., CHAIRMAN  
NEWAYGO COUNTY BOARD OF COMMISSIONERS

JANUARY 30, 2006