



NEWAYGO COUNTY BOARD OF COMMISSIONERS  
1087 NEWELL STREET, WHITE CLOUD MI 49349

MARCH 23, 2005

Meeting called to order by Chairman Timothy Purcell at 9:31 A.M.

Prayer by Pamela A. Rolfe, Newaygo County Chief Deputy Clerk.

Pledge of Allegiance to the Flag led by Commissioner Powell.

PRESENT: Rosswell Fulton, Jr.; James Maike, Jr.; Stanley Nieboer;  
Daniel Powell; Timothy Purcell; Ronald Sanders; Adam Wright

PUBLIC COMMENT: Bridgeton Township Supervisor, Richard Kooistra, made an inquiry on the progress of the public computer terminal in the Administration Building lobby area. Deputy Administrator Gracik advised the computer would be in place after the entryway work is completed.

05-160

MOTION BY MAIKE, SECONDED BY FULTON, TO APPROVE THE AGENDA OF MARCH 23, 2005, WITH THE ADDITION OF THE ADMINISTRATOR'S POSITION AFTER THE ANNUAL REPORT OF MR. SULLIVAN. AYES-ALL. MOTION CARRIED.

05-161

MOTION BY FULTON, SECONDED BY MAIKE, TO APPROVE THE BOARD OF COMMISSIONERS' MEETING MINUTES OF MARCH 9, 2005. AYES-ALL. MOTION CARRIED.

05-162

MOTION BY FULTON, SECONDED BY POWELL, TO PLACE THE NAMES OF MICHAEL J. HAMM, ADELE L. HANSEN, BROOKER L. MASTERS, MD, AND JOANN E. VANDENBERG IN NOMINATION FOR THE NEWAYGO MENTAL HEALTH BOARD. FOUR (4) TERMS EXPIRING APRIL 1, 2008. AYES-ALL. MOTION CARRIED.

05-163

MOTION BY MAIKE, SECONDED BY FULTON, TO CAST A UNANIMOUS BALLOT FOR MICHAEL J. HAMM, ADELE L. HANSEN, BROOKER L. MASTERS, MD, AND JOANN E. VANDENBERG, FOR APPOINTMENT TO THE MENTAL HEALTH BOARD. FOUR (4) TERMS EXPIRING APRIL 1, 2008. AYES-ALL. MOTION CARRIED.

Michael J. Hamm, Adele L. Hansen, Brooker L. Masters, M.D., and JoAnn E. Vandenberg are appointed to the Newaygo County Mental Health Board; four terms expiring April 1, 2008.

COMMITTEE REPORT/BUILDING & PROPERTY/MAIKE - The report has been received from Terry VanDoren, Risk Control Consultant, Michigan Municipal Management Authority (MMRMA), resulting from the safety walk-through, and a copy of that report was provided.

The Commission on Aging 2004 Annual Report was presented by Director, Robert Sullivan, and Assistant Director, Flora Sermon. Mr. Sullivan discussed the various funding sources of Commission on Aging, and Ms. Sermon provided an overview of the programs and activities during the last year. The total revenue received and expended during FY-04 was \$1,353,611.00.

ADMINISTRATOR'S POSITION - Discussion occurred on the hiring of a new administrator. No action was taken.

COMMITTEE REPORT/FINANCE WAYS AND MEANS/SANDERS

05-141

MOTION BY FINANCE COMMITTEE, SECONDED BY FULTON, TO DESIGNATE FOUR PARKING SPOTS AS LIMITED TIME PARKING SPOTS; TWO SPOTS SHALL BE LOCATED ON EACH SIDE OF THE WALKWAY TO THE COURTHOUSE ON THE SOUTH SIDE OF THE ADMINISTRATION BUILDING.

05-141-1

MOTION BY WRIGHT, SECONDED BY FULTON, TO AMEND MOTION #05-141 BY ADDING: TWO SPOTS ON THE ADMINISTRATION SIDE OF THE PARKING LOT, TWO SPOTS ON THE COURTHOUSE SIDE OF THE PARKING LOT, WITH SIGNS PLACED STATING ONE HOUR VISITOR PARKING, AND THE COST NOT TO EXCEED \$75.00. AYES-ALL. MOTION CARRIED.

VOTE ON MOTION #05-141, AS AMENDED:

TO DESIGNATE TWO PARKING SPOTS ON THE ADMINISTRATION SIDE OF THE PARKING LOT AND TWO PARKING SPOTS ON THE COURTHOUSE SIDE OF THE PARKING LOT WITH SIGNS STATING ONE HOUR VISITOR PARKING; COST NOT TO EXCEED \$75.00.

AYES-ALL. MOTION CARRIED.

05-148

MOTION BY FINANCE COMMITTEE, SECONDED BY MAIKE, TO RATIFY THE SEMI-MONTHLY DETAIL ANALYSIS DATED MARCH 16, 2005, CHECK #14678 THROUGH CHECK #14853, FOR A TOTAL AMOUNT OF \$182,973.48. AYES-ALL. MOTION CARRIED.

05-149

MOTION BY FINANCE COMMITTEE, SECONDED BY MAIKE, TO RATIFY THE FEBRUARY 2005 MONTHLY CHECK REGISTER IN THE AMOUNT OF \$2,316,656.19. AYES-ALL. MOTION CARRIED.

05-150

MOTION BY FINANCE COMMITTEE, SECONDED BY WRIGHT, TO RATIFY THE CONTRACT 61-78 AMENDMENT DATED JANUARY 24, 2005, AND AUTHORIZE THE BOARD CHAIRMAN TO EXECUTE THE NECESSARY DOCUMENTS. AYES-ALL. MOTION CARRIED.

05-151

MOTION BY FINANCE COMMITTEE, SECONDED BY NIEBOER, TO PAY LAURIE GRACIK FOR THREE WEEKS OF UNUSED VACATION PAY FOR ACTING AS OUR INTERIM ADMINISTRATOR AND FOR HELPING OUT THE ADMINISTRATIVE OFFICE SINCE MR. HUMPHREY'S DISMISSAL. HER ANNIVERSARY DATE IS MARCH 28 AND SHE HAS NOT BEEN ABLE TO USE HER VACATION TIME.

05-151-1

MOTION BY FULTON, SECONDED BY MAIKE, TO AMEND MOTION #05-151 TO READ: TO GO BY THE PERSONNEL POLICY AND GIVE A THREE MONTH EXTENSION TO MS. GRACIK ON HER ANNIVERSARY DATE TO USE HER VACATION. AYES-3, NAYS-POWELL, WRIGHT, NIEBOER, AND PURCELL. MOTION FAILED.

ROLL CALL VOTE ON ORIGINAL MOTION #05-151: SANDERS-AYE, NIEBOER-AYE, FULTON-NAY, WRIGHT-AYE, POWELL-AYE, MAIKE-NAY, PURCELL-AYE. MOTION CARRIED.

(Commissioner Maike requested the minutes reflect the reason for his vote on the previous motion is, "Because you're going against the policy you just argued to keep in place.")

05-152

MOTION BY FINANCE COMMITTEE, SECONDED BY POWELL, TO APPROVE RESOLUTION #03-010-05 IN SUPPORT OF LOCAL PUBLIC HEALTH OPERATIONS HEARING AND VISION SCREENING. AYES-ALL. MOTION CARRIED.

05-153

MOTION BY FINANCE COMMITTEE, SECONDED BY WRIGHT, TO AUTHORIZE THE FOLLOWING BUDGET ADJUSTMENT:

FUND	DEPARTMENT	CURRENT BUDGET	AMENDED BUDGET
676	870	\$23,256.00	\$28,856.00

AYES-ALL. MOTION CARRIED.

05-154

MOTION BY FINANCE COMMITTEE, SECONDED BY POWELL, TO AUTHORIZE THE FEBRUARY 2005 COFFEE TRANSFER FOR THE JAIL AND SHERIFF IN THE AMOUNT OF \$387.50. AYES-ALL. MOTION CARRIED.

05-155

MOTION BY FINANCE COMMITTEE, SECONDED BY FULTON, TO AUTHORIZE THE FOLLOWING JOURNAL VOUCHER/TRANSFER VOUCHERS AS SUBMITTED:

EXPLANATION	AMOUNT
TO MOVE MONEY FROM BUILDING SAFETY & PERMITS TO COA	\$14.00
TO MOVE MONEY FROM BUILDING SAFETY & PERMITS TO EQUALIZATION	\$155.00

AYES-ALL. MOTION CARRIED.

05-156

MOTION BY FINANCE COMMITTEE, SECONDED BY WRIGHT, TO CORRECT OVERTIME CHARGED TO SUE CARSON'S WAGE SPLIT LINE ITEMS TO THE NEW WORLD LINE ITEM WHERE BUDGETED. AYES-ALL. MOTION CARRIED.

05-157

MOTION BY FINANCE COMMITTEE, SECONDED BY WRIGHT, TO CORRECT ADMINISTRATOR'S CAR ALLOWANCE OCTOBER THROUGH DECEMBER 2004. AYES-ALL. MOTION CARRIED.

05-158

MOTION BY FINANCE COMMITTEE, SECONDED BY MAIKE, TO AUTHORIZE THE INSTALLATION OF SAFETY LIGHTS AT THE MSU EXTENSION BUILDING; FUNDS OF UP TO \$500.00 TO BE DETERMINED BEFORE THE BOARD MEETING NEXT WEEK. AYES-ALL. MOTION CARRIED.

MISCELLANEOUS COMMITTEE REPORT/PERSONNEL/SANDERS

05-164

MOTION BY PERSONNEL COMMITTEE, SECONDED BY NIEBOER, TO SEEK PROPOSALS FROM ROSS CHILDS; BENNETT, YEAGER & ASSOCIATES; THE PAR GROUP; AND MICHIGAN MUNICIPAL LEAGUE IN ASSISTING NEWAYGO COUNTY IN HIRING A COUNTY ADMINISTRATOR.

05-164-1

MOTION BY WRIGHT, SECONDED BY FULTON, TO REFER MOTION #05-164 BACK TO THE PERSONNEL COMMITTEE. AYES-ALL. MOTION CARRIED.

MISCELLANEOUS COMMITTEE REPORT/WRIGHT - Attended the Elected Officials/Department Head meeting on the 22<sup>nd</sup>. Advised that Senator VanWoerkom passed a resolution relating to corrections officers properly wearing the flag on their uniforms.

MISCELLANEOUS COMMITTEE REPORT/MAIKE - Attended the West Michigan Shoreline Regional Development Commission (WMSRDC) meeting on Monday in Lansing. The RC&D (Resource Conservation & Development) meeting will be held at the Muskegon Community College on April 2<sup>nd</sup>.

MISCELLANEOUS COMMITTEE REPORT/POWELL - Attended the MAC (Michigan Association of Counties) Health Services conference in Lansing; an overview of the Title IV-E Foster Care Eligibility Review was provided. Also attended the Michigan Works West Central meeting yesterday.

MISCELLANEOUS COMMITTEE REPORT/NIEBOER - Attended the Michigan Northern Counties Association meeting in Grayling on the 21<sup>st</sup>.

MISCELLANEOUS COMMITTEE REPORT/FULTON - Attended the District #10 Health Board meeting last Friday and the Michigan Association of Counties (MAC) Environmental meeting in Lansing on Monday.

ADMINISTRATOR'S REPORT/GRACIK - Deputy Administrator Gracik submitted her written report which indicated 1) attendance at the Personnel Committee meeting on March 16<sup>th</sup> and the Elected Officials/Department Head meeting on March 22<sup>nd</sup>; 2) the audit has been submitted to the state; the deficit plan to be provided upon approval; 3) a meeting occurred with Greg Snyder on the Mid-South Substance Abuse Commission regarding a request for funds.

05-165

MOTION BY WRIGHT, SECONDED BY POWELL, TO APPROVE THE DEFICIT ELIMINATION PLAN FOR THE FOLLOWING FUNDS:

- 263 PRIDE YOUTH PROGRAMS FUND
- 2631 PRIDE YOUTH PROGRAMS INTERNATIONAL FUND
- 264 DRUG PREVENTION FUND

AYES-ALL. MOTION CARRIED.

05-166

MOTION BY FULTON, SECONDED BY WRIGHT, TO ADJOURN THE MEETING AT 10:50 A.M. AYES-ALL. MOTION CARRIED.

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LAUREL J. BREUKER  
NEWAYGO COUNTY CLERK

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TIMOTHY PURCELL, CHAIRMAN  
NEWAYGO COUNTY BOARD OF COMMISSIONERS

MARCH 30, 2005