



NEWAYGO COUNTY BOARD OF COMMISSIONERS
1087 NEWELL STREET, WHITE CLOUD MI 49349

APRIL 14, 2004

Meeting called to order by Chairman Gerald Derks, Jr. at 9:38 A.M.

Prayer by Laurel J. Breuker, Newaygo County Clerk.

Pledge of Allegiance to the Flag led by Commissioner Willett.

PRESENT: Mary Balberde; Stanley DeKuiper; Gerald Derks, Jr.; Rosswell Fulton, Jr.; James Maike, Jr.; Timothy Purcell; Lavern Willett

04-144

MOTION BY MAIKE, SECONDED BY FULTON, TO APPROVE THE AGENDA OF APRIL 14, 2004, WITH THE ADDITION OF A RESOLUTION PRESENTATION TO DONNA JACOBS FOLLOWING APPROVAL OF THE MINUTES. AYES-ALL. MOTION CARRIED.

04-145

MOTION BY FULTON, SECONDED BY BALBERDE, TO APPROVE THE BOARD OF COMMISSIONERS' MEETING MINUTES OF MARCH 24, 2004. AYES-ALL. MOTION CARRIED.

04-133

MOTION BY FULTON, SECONDED BY BALBERDE, TO APPROVE RESOLUTION #04-011-04, RECOGNIZING DONNA JACOBS FOR RECEIVING THE DISTINGUISHED ADMINISTRATORS AWARD FROM THE AMERICAN COLLEGE OF HEALTH CARE ADMINISTRATORS. AYES-ALL. MOTION CARRIED.

Meeting recessed by Chairman Derks at 9:43 A.M. for pictures and a resolution presentation to Donna Jacobs. Meeting reconvened at 9:55 A.M.

Newaygo County Medical Care Facility Administrator, Donna Jacobs, was congratulated for receiving the Distinguished Administrators Award from the American College of Health Care Administrators.

Newaygo County Equalization Director, Janice Eaton, appeared for the Statutory Equalization Session and presented the 2004 Equalization Report for approval and adoption. The recommended total County Equalized Value for 2004 is \$1,632,518,044, which represents a combination of the real property value of \$1,550,741,547 and the personal property value of \$81,776,497.

04-146

MOTION BY WILLETT, SECONDED BY FULTON, TO ADOPT THE 2004 NEWAYGO COUNTY EQUALIZATION REPORT AS SUBMITTED BY THE NEWAYGO COUNTY EQUALIZATION DEPARTMENT:

REAL PROPERTY	\$1,550,741,547
PERSONAL PROPERTY	<u>81,776,497</u>
EQUALIZED VALUE:	\$1,632,518,044

AYES-ALL. MOTION CARRIED.

Newaygo County Drain Commissioner, Cynthia J. Sullivan, presented her 2003 Annual Report. The report covers petitioned drain projects, special assessments, drain notes, drain order breakdown summary, fund balance report, drain ledger report, dam safety inspection reports, summaries on the Lake Improvement Boards, a Soil Erosion and Sedimentation Control Report, and a summary on Soil Erosion and Sedimentation Control Program for fiscal year 2003. Since the 2002 report, the Drain Commissioner has issued 306 Soil Erosion Control Permits, depositing \$40,380.00 into the County General Fund.

04-147

MOTION BY WILLETT, SECONDED BY MAIKE, TO APPROVE THE 2003 ANNUAL REPORT OF THE DRAIN COMMISSIONER AS PRESENTED. AYES-ALL. MOTION CARRIED.

04-148

MOTION BY MAIKE, SECONDED BY PURCELL, TO APPROVE RESOLUTION #04-014-04, URGING THE STATE LEGISLATURE TO REJECT THE AMENDMENTS TO THE MICHIGAN DRAIN CODE AS SET FORTH IN SENATE BILL 217 AS REPORTED FROM THE SENATE COMMITTEE ON AGRICULTURE AND NATURAL RESOURCES ON FEBRUARY 26, 2004. AYES-ALL. MOTION CARRIED.

COMMITTEE REPORT/FINANCE WAYS AND MEANS/PURCELL

04-126

MOTION BY FINANCE COMMITTEE, SECONDED BY MAIKE, TO APPROVE THE SEMI-MONTHLY DETAIL ANALYSIS DATED APRIL 7, 2004, CHECKS WITHIN THE RANGE OF #5270 THROUGH #5527, FOR A TOTAL AMOUNT OF \$325,807.80. AYES-6, NAY-WILLETT. MOTION CARRIED.

04-128

MOTION BY FINANCE COMMITTEE, SECONDED BY MAIKE, TO APPROVE THE SEMI-MONTHLY DETAIL ANALYSIS FOR PRIDE DATED APRIL 7, 2004, CHECKS WITHIN THE RANGE OF #5270 THROUGH #5527, FOR A TOTAL AMOUNT OF \$59,889.91.

04-128-1

MOTION BY DeKUIPER, SECONDED BY BALBERDE, TO AMEND MOTION #04-128: TO ADD THE WORD "ACCEPT" IN PLACE OF "APPROVE." AYES-6, NAY-WILLETT. MOTION CARRIED.

VOTE ON MOTION #04-128, AS AMENDED:

TO ACCEPT THE SEMI-MONTHLY DETAIL ANALYSIS FOR PRIDE DATED APRIL 7, 2004, CHECKS WITHIN THE RANGE OF #5270 THROUGH #5527, FOR A TOTAL AMOUNT OF \$59,889.91.

AYES-5, NAYS-WILLETT AND FULTON. MOTION CARRIED.

(Commissioner Willett requested the minutes reflect the reason for his vote on the previous motion is, "PRIDE Director, on 6-23-03, bought cigarettes and drink then submitted this expense to the county and was reimbursed by this Board. In addition, several other items were reimbursed such as drinks, sweets, and golf fees.")

04-127

MOTION BY FINANCE COMMITTEE, SECONDED BY BALBERDE, TO RATIFY RESOLUTION #04-012-04, RECOGNIZING SARAH O'DONNELL, LAND USE EDUCATOR, FOR A JOB WELL DONE IN NEWAYGO COUNTY. AYES-ALL. MOTION CARRIED.

04-130

MOTION BY FINANCE COMMITTEE, SECONDED BY FULTON, TO HAVE THE NEW WORLD SYSTEM INSTALLED ON THE COMMISSIONERS' COMPUTERS AND THAT THE COMMISSIONERS RECEIVE TRAINING AND HAVE UNLIMITED ACCESS TO ALL THE RECORDS THAT ARE ON THE NEW WORLD SYSTEM. AYES-ALL. MOTION CARRIED.

04-131

MOTION BY FINANCE COMMITTEE, SECONDED BY MAIKE, TO RENEW THE PREVENTIVE MAINTENANCE AGREEMENT WITH CIRCLE CREEK FOR THREE YEARS AT AN ANNUAL COST OF \$17,366.00 FOR THE FOLLOWING BUILDINGS:

- ADMINISTRATION BUILDING
- HEALTH SERVICE BUILDING
- FAMILY INDEPENDENT AGENCY BUILDING
- DEPARTMENT OF BUILDING INSPECTIONS
- SHERIFF'S OFFICE BUILDING
- COURTHOUSE BUILDING
- COUNTY JAIL & KITCHEN BUILDING
- ANIMAL SHELTER BUILDING

AND AUTHORIZE THE ADMINISTRATOR/CONTROLLER TO SIGN ALL APPROPRIATE DOCUMENTS.

04-131-1

MOTION BY FULTON, SECONDED BY WILLETT, TO REFER MOTION #04-131 TO THE NEXT BUILDING & PROPERTY COMMITTEE MEETING. ROLL CALL VOTE: MAIKE-AYE, BALBERDE-NAY, WILLETT-AYE, DeKUIPER-NAY, PURCELL-NAY, FULTON-AYE, DERKS-AYE. MOTION CARRIED.

04-132

MOTION BY FINANCE COMMITTEE, SECONDED BY MAIKE, TO RENEW THE 2004 SURVEY AND REMONUMENTATION GRANT FOR NEWAYGO COUNTY FOR \$97,666.00 AND

AUTHORIZE THE ADMINISTRATOR/CONTROLLER TO SIGN ALL APPROPRIATE DOCUMENTS. AYES-ALL. MOTION CARRIED.

04-134

MOTION BY FINANCE COMMITTEE, SECONDED BY WILLETT, TO APPROVE RESOLUTION #04-013-04, ALLOWING NEWAYGO COUNTY EMPLOYEES TO USE ANY WELLNESS FACILITY THEY WISH AND GET REIMBURSED UP TO \$20.00 PER MONTH BY NEWAYGO COUNTY FOR USING THAT FACILITY ON AN AVERAGE OF SIX (6) TIMES PER MONTH. AYES-ALL. MOTION CARRIED.

04-135

MOTION BY FINANCE COMMITTEE, SECONDED BY FULTON, TO COMMIT TO A THREE YEAR (2004, 2005, AND 2006) LAND USED EDUCATOR PROGRAM CONTINGENT UPON THE FREMONT FOUNDATION AREA FUNDING 50%. THE COST OF THIS PROGRAM WOULD BE \$30,000.00 ANNUALLY. ROLL CALL VOTE: FULTON-AYE, MAIKE-AYE, PURCELL-AYE, WILLETT-NAY, BALBERDE-AYE, DeKUIPER-AYE, DERKS-AYE. MOTION CARRIED.

COMMITTEE REPORT/BUILDING & PROPERTY/MAIKE

04-139

MOTION BY BUILDING & PROPERTY COMMITTEE, SECONDED BY WILLETT, TO GO OUT FOR BIDS TO REPLACE THE ROOF TOP UNITS ON THE COURTHOUSE. AYES-ALL. MOTION CARRIED.

MISCELLANEOUS COMMITTEE REPORT/WILLETT - The Audit Committee met this morning. The Treasurer's request was referred to the Personnel Committee.

MISCELLANEOUS COMMITTEE REPORT/MAIKE - Attended a meeting of the Newsletter Committee with Sally Jones. Attended the Road Commission meeting this morning. Also attended the Planning and Zoning training provided by Sarah O'Donnell on Monday. GIS training will occur next Monday.

MISCELLANEOUS COMMITTEE REPORT/BALBERDE - Attended the PRIDE Conference in St. Louis on behalf of Newaygo County. The Parks Committee met yesterday.

MISCELLANEOUS COMMITTEE REPORT/DeKUIPER - Attended the wage and compensation study appeals hearings yesterday.

MISCELLANEOUS COMMITTEE REPORT/FULTON - The Veterans' Affairs Committee met on Monday. The Service Officer reported there were 56 veteran visits during the month of March.

ADMINISTRATOR'S REPORT/HUMPHREY

04-149

MOTION BY FULTON, SECONDED BY BALBERDE, TO APPROVE RESOLUTION #04-015-04, DESIGNATING THE COUNTY CLERK AS THE GRANT MANAGER FOR THE

OPTICAL SCAN VOTING SYSTEM SOFTWARE TO COMPLY WITH PUBLIC ACT 91 OF 2002. AYES-ALL. MOTION CARRIED.

Administrator Humphrey, the Sheriff, and Jay Dewispelaere attended a meeting with MERS to discuss the separation of portions of PRIDE from the county.

PUBLIC COMMENT: Brooks Township Supervisor, Dale Black, thanked the Board on behalf of the Township Supervisor's Association for its continued support of the Land Use Educator position.

MISCELLANEOUS/MAIKE - Acknowledged receipt of the Parks report. Attended the wage and compensation study appeals on Monday.

MISCELLANEOUS/WILLETT
04-150

MOTION BY WILLETT, SECONDED BY MAIKE, TO TRANSFER \$1,000.00 FROM COMMISSIONER WILLETT'S CONVENTION AND SEMINAR LINE ITEM TO DISTRICT 10 HEALTH DEPARTMENT FOR FUNDING OF NORTHERN DENTAL CLINICS.

04-150-1

MOTION BY BALBERDE, SECONDED BY PURCELL, TO AMEND MOTION #04-150: TO TRANSFER \$1,000.00 FROM THE GENERAL FUND TO THE DISTRICT 10 HEALTH DEPARTMENT FOR FUNDING OF NORTHERN DENTAL CLINICS. ANY MONEY REMAINING IN COMMISSIONER WILLETT'S TRAVEL-CONV/SEM LINE ITEM WILL BE TRANSFERRED BACK TO THE GENERAL FUND AT THE END OF THE FISCAL YEAR. AYES-ALL. MOTION CARRIED.

VOTE ON MOTION #04-150, AS AMENDED:

TO TRANSFER \$1,000.00 FROM THE GENERAL FUND TO THE DISTRICT 10 HEALTH DEPARTMENT FOR FUNDING OF NORTHERN DENTAL CLINICS. ANY MONEY REMAINING IN COMMISSIONER WILLETT'S TRAVEL-CONV/SEM LINE ITEM WILL BE TRANSFERRED BACK TO THE GENERAL FUND AT THE END OF THE FISCAL YEAR.

AYES-ALL. MOTION CARRIED.

MISCELLANEOUS/WILLETT - Requested the Administrator provide him with a list of all employees who receive a car allowance and their wages.

Commissioners Balberde and Purcell left the meeting at 11:00 A.M.

Newaygo County Surveyor, Norman Ochs, provided an update on the Remonumentation project. The project started in 1993. To date, 1,189 corners have been marked; 115 are programmed for 2004. There are over 4,000 corners in Newaygo County.

04-151

MOTION BY MAIKE, SECONDED BY FULTON, TO ADJOURN THE MEETING AT 11:15
A.M. AYES-6, ABSENT-BALBERDE AND PURCELL. MOTION CARRIED.

LAUREL J. BREUKER
NEWAYGO COUNTY CLERK

GERALD DERKS, JR., CHAIRMAN
NEWAYGO COUNTY BOARD OF COMMISSIONERS

PAMELA A. ROLFE
CHIEF DEPUTY CLERK

APRIL 16, 2004