



NEWAYGO COUNTY BOARD OF COMMISSIONERS  
1087 NEWELL STREET, WHITE CLOUD MI 49349

MAY 30, 2001

Meeting called to order by Chairman Stanley DeKuiper at 9:34 A.M.

Meeting recessed by the Chairman at 9:34 A.M. to allow each Commissioner to read material received from Judge Thomas prior to the meeting.

Meeting reconvened at 9:40 A.M.

Prayer by Lois E. Kaselau, Chief Deputy Clerk.

Pledge of Allegiance to the Flag led by Commissioner Purcell.

PRESENT: Mary Balberde, Gerald Derks, Gerald Deschaine, Robert Hallmeyer, Larry Hansen, Timothy Purcell, Stanley DeKuiper

PUBLIC COMMENT: Judge Thomas requested the Board add to the agenda the question of the Integrated Management System previously submitted to the Board of Commissioners.

01-199

MOTION BY PURCELL, SECONDED BY BALBERDE, TO PLACE THE REQUEST OF JUDGE THOMAS PLACING THE "INTEGRATED MANAGEMENT SYSTEM" ON THE AGENDA AFTER STANDING COMMITTEE REPORTS. AYES-ALL. MOTION CARRIED.

01-200

MOTION BY BALBERDE, SECONDED BY HANSEN, TO APPROVE THE AGENDA OF MAY 30, 2001, WITH THE ADDITION OF JUDGE THOMAS TO THE AGENDA. AYES-ALL. MOTION CARRIED.

01-201

MOTION BY HANSEN, SECONDED BY BALBERDE, TO APPROVE THE MINUTES OF MAY 9, 2001. AYES-ALL. MOTION CARRIED.

Planning/Zoning Commission Chairman, Robert Allen, presented the Annual Report for 2000.

01-202

MOTION BY BALBERDE, SECONDED BY DESCHAINED, TO ACCEPT THE NEWAYGO COUNTY PLANNING/ZONING COMMISSION 2000 ANNUAL REPORT PRESENTED BY CHAIRMAN ROBERT ALLEN. AYES-ALL. MOTION CARRIED.

COMMITTEE REPORT/FINANCE/WAYS AND MEANS/HANSEN

01-186

MOVED BY FINANCE COMMITTEE, SECONDED BY PURCELL, TO APPROVE THE SEMI-MONTHLY DETAIL ANALYSIS DATED MAY 16, 2001, CHECK #221617 THROUGH CHECK #221842 FOR A TOTAL AMOUNT OF \$288,471.56. AYES-ALL. MOTION CARRIED.

01-187

MOVED BY FINANCE COMMITTEE, SECONDED BY DESCHAINED, TO RATIFY THE APRIL 2001, MONTHLY CHECK REGISTER IN THE AMOUNT OF \$3,762,214.58. AYES-ALL. MOTION CARRIED.

01-188

MOVED BY FINANCE COMMITTEE, SECONDED BY BALBERDE, TO APPROVE ADDITIONAL HOURS AND FUNDING FOR THE SHERIFF'S DEPARTMENT PART-TIME EMPLOYEE TO HELP WITH THE WORKLOAD CAUSED BY ILLNESS OF A FULL-TIME EMPLOYEE (MARIE ADDIS) AND ANOTHER EMPLOYEE BEING ON VACATION. THE EXTRA HOURS ARE TO CONTINUE UNTIL THE FULL-TIME RETURN OF EMPLOYEE MARIE ADDIS. MONEY TO COME FROM SICK AND DISABILITY FUND #730. AYES-ALL. MOTION CARRIED.

01-189

MOVED BY FINANCE COMMITTEE, SECONDED BY DERKS, TO INCREASE THE MILEAGE REIMBURSEMENT RATE FOR COMMISSION ON AGING/COMMUNITY DEVELOPMENT FOR MOTOR FUEL TO \$.38 PER MILE EFFECTIVE THE VOUCHER PERIOD OF APRIL 28 - MAY 18, AT THE REQUEST OF BOB SULLIVAN, COMMISSION ON AGING DIRECTOR. AYES-ALL. MOTION CARRIED.

01-190

MOVED BY FINANCE COMMITTEE, SECONDED BY DESCHAINED, TO APPROVE THE PURCHASE OF SECURITY PROTECTION EQUIPMENT IN DISTRICT, CIRCUIT AND PROBATE COURTS, WITH A COST NOT TO EXCEED \$14,000.00. MONEY TO COME FROM THE COURT EQUITY FUND. AYES-6, NAY-DERKS. MOTION CARRIED.

01-193

MOVED BY FINANCE COMMITTEE, SECONDED BY BALBERDE, TO RATIFY MOTION #01-191 (ADMINISTRATION BUILDING ADDITION AND RENOVATION) AND #01-192 (COURT HOUSE BUILDING ADDITION AND RENOVATION). AYES-ALL. MOTION CARRIED.

01-191

MOTION BY PURCELL, SECONDED BY DeKUIPER, TO RECOMMEND THE FOLLOWING SPACE ADDITION AND REMODEL OF THE EXISTING:

ADMINISTRATION BUILDING

|                     |             |               |
|---------------------|-------------|---------------|
| NEW ADDITION        | 5,031 SQ FT | \$ 534,900.00 |
| REMODELING EXISTING | 7,800 SQ FT | \$ 234,000.00 |
| BASEMENT            | 1,598 SQ FT | \$ 63,920.00  |

OTHER

|             |              |                       |
|-------------|--------------|-----------------------|
| DEMOLITION  | \$ 22,000.00 |                       |
| SITE WORK   | \$ 31,600.00 |                       |
| CONTINGENCY | \$ 85,482.00 |                       |
| A/E FEES    | \$ 62,620.00 | \$ 201,702.00         |
|             |              | <u>\$1,034,522.00</u> |

|                     |                     |                       |
|---------------------|---------------------|-----------------------|
| MONEY TO COME FROM: | DELINQUENT TAX FUND | \$ 634,261.00         |
|                     | COURT EQUITY FUND   | \$ 400,261.00         |
|                     |                     | <u>\$1,034,522.00</u> |

AYES-ALL. MOTION CARRIED.

01-192

MOTION BY BALBERDE, SECONDED BY PURCELL, TO RECOMMEND THE FOLLOWING SPACE ADDITION AND REMODEL OF EXISTING:

COURT HOUSE BUILDING

|                     |             |               |
|---------------------|-------------|---------------|
| NEW ADDITION        | 4,240 SQ FT | \$ 424,000.00 |
| REMODELING EXISTING | 1,875 SQ FT | \$ 59,960.00  |

OTHER

|             |              |                      |
|-------------|--------------|----------------------|
| DEMOLITION  | \$ 12,240.00 |                      |
| SITE WORK   | \$ 58,000.00 |                      |
| CONTINGENCY | \$ 54,620.00 |                      |
| A/E FEES    | \$ 42,056.00 | \$ 166,916.00        |
|             |              | <u>\$ 650,876.00</u> |

|                     |                     |                      |
|---------------------|---------------------|----------------------|
| MONEY TO COME FROM: | DELINQUENT TAX FUND | \$ 250,876.00        |
|                     | COURT EQUITY FUND   | \$ 400,000.00        |
|                     |                     | <u>\$ 650,876.00</u> |

AYES-ALL. MOTION CARRIED.

01-177-1

MOVED BY FINANCE COMMITTEE, SECONDED BY DERKS, TO APPROVE THE HEATING/COOLING CONTRACT WITH CIRCLE CREEK, A LOCAL WHITE CLOUD CONTRACTOR. TOTAL COST FOR THE SPRING INSPECTIONS FOR ALL BUILDINGS LISTED WILL BE \$6,025.00 AND TOTAL COST FOR THE FALL INSPECTIONS FOR ALL BUILDINGS LISTED WILL BE \$6,465.00 WITH THE TOTAL YEARLY COST BEING \$12,490.00. MONEY TO COME FROM BUILDING & GROUNDS BUDGET. AYES-ALL. MOTION CARRIED.

01-194

MOVED BY FINANCE COMMITTEE, SECONDED BY DESCHAINED, TO AUTHORIZE THE NEWAYGO COUNTY PROSECUTING ATTORNEY TO HIRE A PART-TIME ASSISTANT PROSECUTOR AT GRADE 12, STEP 1 LEVEL. (THE PART-TIME POSITION WILL BE ELIMINATED WHEN THE CURRENT FULL-TIME PROSECUTOR RETURNS TO WORK.) AYES-6, NAY-DeKUIPER. MOTION CARRIED.

01-195

MOVED BY FINANCE COMMITTEE, SECONDED BY DERKS, TO APPROVE PAYMENT OF PER DIEM AND MILEAGE TO THE APPORTIONMENT COMMISSION MEMBERS AS FOLLOWS:

|                 |                         |
|-----------------|-------------------------|
| RAY VINCENT     | PER DIEM PLUS 144 MILES |
| CHRYSTAL ROACH  | PER DIEM PLUS 28 MILES  |
| LAUREL BREUKER  | PER DIEM PLUS 28 MILES  |
| ARLAN JACKSON   | PER DIEM ONLY NO MILES  |
| BECKY LLEWELLYN | PER DIEM PLUS 144 MILES |
| CHERYL STERLING | PER DIEM ONLY NO MILES  |

AYES-5, NAY-DESCHAINED AND HALLMEYER. MOTION CARRIED.

01-196

MOVED BY FINANCE COMMITTEE, SECONDED BY DESCHAINED, TO APPROVE THE RECOMMENDATION FROM THE HEALTH INSURANCE ADVISORY COMMITTEE FOR UNCLASSIFIED, COURTS, DISPATCHERS, CORRECTIONS, ADMINISTRATOR, DEPARTMENT HEADS AND ELECTED OFFICIALS. AYES-ALL. MOTION CARRIED.

BEGINNING JULY 1, 2001 (INCLUDES RETIREES)

- \$15.00 OFFICE CO-PAY IN AND OUT OF NETWORK
- \$10.00 DRUG CO-PAY FOR GENERIC
- \$20.00 DRUG CO-PAY FOR NAME BRAND
- LIMIT PHARMACY PRESCRIPTIONS TO 30-DAY SUPPLY
- \$10.00 CO-PAY FOR MAIL ORDER DRUGS (3 MONTH SUPPLY)
- DENTAL AND VISION INSURANCE REMAINS THE SAME

BEGINNING JANUARY 1, 2002 (DOES NOT INCLUDE RETIREES)

Give employees choice of plans:

PLAN ONE

- 90/10 IN-NETWORK
- 80/20 OUT-OF-NETWORK - CONTINUE WITH \$250/500 DEDUCTIBLE OUT-OF-NETWORK
- CO-PAYS/SANCTIONS ARE CAPPED AT \$1000.00 ANNUALLY
- DENTAL AND VISION INSURANCE REMAINS THE SAME
- EMPLOYEE PAYS \$0.00 PER PAY DATE

PLAN TWO

- CURRENT PLAN (DENTAL AND VISION REMAIN THE SAME)
- EMPLOYEE PAYS THE FOLLOWING PER PAY DATES  
(PAYROLL DEDUCT 5% FROM PAYCHECKS OF THE CURRENT YEAR'S INSURANCE RATES)

|                |                    |                        |
|----------------|--------------------|------------------------|
| <u>SINGLE:</u> | \$192.02/26 PAYS = | <u>\$ 7.39 PER PAY</u> |
| <u>DOUBLE:</u> | \$404.92/26 PAYS = | <u>\$15.57 PER PAY</u> |
| <u>FAMILY:</u> | \$475.30/26 PAYS = | <u>\$18.28 PER PAY</u> |

(EXAMPLE USES 2001 RATES)

BEGINNING JANUARY 1, 2003: (INCLUDES RETIREES)

Newaygo County is attempting to manage costs so that health costs do not exceed 6% annually. If they do, then the next step of cost savings will be implemented.

The following is an example of how the percentage will be calculated:

BASE YEAR COST: \$1,200,000.00 (based on BC/BS employee count of 191 for 2001. If employee count changes in the next year, so will the base year cost.)

|                           |             |               |
|---------------------------|-------------|---------------|
| <u>YEAR 1 ACTUAL COST</u> | \$1,250,000 |               |
| % increase =              | 4.166%      | not > than 6% |

YEAR 2 ACTUAL COST \$1,325,000  
\$1,325,000 - \$1,200,000 (base year) = \$125,000  
10.415% increase from base year not > than 12%

YEAR 3 ACTUAL COST \$1,400,000  
\$1,400,000 - \$1,200,000 (base year) = \$200,000  
16.66% increase from base year not > than 18%

YEAR 4 ACTUAL COST \$1,600,000  
\$1,600,000 - \$1,200,000 (base year) = \$400,000  
33.33% increase from base year 33.3% is > than 24%  
IMPLEMENT NEXT STEP

NEXT STEP OPTIONS: Increase in- and out- of network deductions/drugs

IN-NETWORK:

Currently \$0 deductible IN-NETWORK  
Increase \$200/\$400 IN-NETWORK

OUT-OF-NETWORK

Currently \$250/\$500 deductible OUT-OF-NETWORK  
Increase \$300/\$600 OUT-OF-NETWORK

DRUGS

Currently \$10 for generic drugs  
\$20 for brand name drugs  
Increase \$15 for generic drugs  
\$25 for brand name drugs

MAIL ORDER DRUGS

Currently \$10 for mail order drugs (3 month supply)  
Increase \$15 for mail order drugs (3 month supply)

01-197

MOVED BY FINANCE COMMITTEE, SECONDED BY DESCHAIINE, TO ADOPT RESOLUTION #05-011-01, ESTABLISHING THE ADMINISTRATION BUILDING CONSTRUCTION FUND #499.0. MONEY FOR THIS FUND WILL BE APPROPRIATED FROM:

COURT EQUITY FUND  
DELINQUENT TAX FUND.

AYES-ALL. MOTION CARRIED.

Judge Thomas requested Board action on the Court "Integrated Management Plan" as previously submitted to the Board of Commissioners.

Chairman DeKuiper recessed the meeting at 10:35 A.M. Meeting reconvened at 10:45 A.M.

01-203

MOTION BY DESCHAIINE, SECONDED BY HANSEN, TO APPROVE THE CHIEF CIRCUIT COURT JUDGE'S REORGANIZATION PLAN. IN ADDITION AUTHORIZE THE JUDGE,

OR HIS DESIGNEE, TO WORK WITH THE COUNTY DEPUTY ADMINISTRATOR TO SET THE SALARY GRADE FOR EACH POSITION (WITH THE EXCEPTION OF THE CIRCUIT COURT DIRECTOR/FRIEND OF THE COURT POSITION WHICH IS TO BE A CONTRACT POSITION) THAT IS INCLUDED IN THE CIRCUIT COURT REORGANIZATION PLAN. EACH POSITION WILL STILL BE PROCESSED THROUGH THE COMPENSATION COMMITTEE FOR RECOMMENDATION TO THE BOARD OF COMMISSIONERS. AYES-ALL. MOTION CARRIED.

Meeting recessed by Chairman DeKuiper at 10:55 A.M. to allow the Commissioners to attend the World War II Memorial Tree Planting, "Operation Silent Witness", as presented by the VFW Organizations. The Board of Commission Meeting reconvened at 11:35 A.M.

COMMITTEE REPORT/HALLMEYER - Soldiers and Sailors met and approved to have cell phones available for the four volunteer drivers of indigent veterans.

COMMITTEE REPORT/DESCHAINED - attended Muskegon River Watershed Executive Board and the Environmental Committee/MSU Meeting. The major need is for a unified zoning system in the county.

COMMITTEE REPORT/BALBERDE - attended MINK Meeting, Michigan Northern Meeting, CMH Conference, Fair Recreation Workshop Meeting, and the Board of Health Meeting.

COMMITTEE REPORT/HANSEN - attended Board of Health Meeting providing the Environmental Health report, Medical Care/FIA Meeting. Region 14 Meeting and reported on the Preliminary Order from the Tax Allocation Board Meeting. Road Commission will grade and gravel the entrance to Sandy Beach at the cost of the use of equipment and supplies.

COMMITTEE REPORT/PURCELL - Called on the Congressional Delegation in Washington, D.C. with Tim McGuire of MAC, regarding PILT. Looking for a substantial increase in funds.

COMMITTEE REPORT/DERKS - met with Conservation Resource Alliance concerning the Pere Marquette River crossings. Looking to repair two areas in Home Township. Planning/Zoning Commission accepted the resignation of George Gordon, requesting to have the vacancy expiring 12-31-01 filled immediately.

ADMINISTRATOR'S REPORT/HUMPHREY  
01-204

MOTION BY BALBERDE, SECONDED BY DESCHAINED, TO APPROVE RESOLUTION #05-012-01, RECOGNIZING LIEUTENANT GREG VANDERKOOI FROM THE MICHIGAN STATE POLICE. AYES-ALL. MOTION CARRIED.

01-205

MOTION BY DESCHAINED, SECONDED BY PURCELL, TO APPROVE THE ARCHITECT'S RECOMMENDATION OF THE CONCEPT OF USING THE LOW BID CONTRACTOR FROM THE

COMMISSION ON AGING ADDITION TO CONSTRUCT THE ADMINISTRATION AND COURT HOUSE ADDITIONS AT AN APPROXIMATE COST OF \$85.00 PER SQUARE FOOT. AYES-ALL. MOTION CARRIED.

01-206

MOTION BY DESCHAINED, SECONDED BY BALBERDE, TO ADJOURN MEETING AT 12:07 P.M. AYES-ALL. MOTION CARRIED.

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LAUREL J. BREUKER  
NEWAYGO COUNTY CLERK

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STANLEY DeKUIPER, CHAIRMAN  
NEWAYGO COUNTY BOARD OF COMMISSIONERS

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LOIS E. KASELAU  
CHIEF DEPUTY CLERK

MAY 31, 2001